



DISTRICT BOARD OF TRUSTEES AGENDA

**DATE & TIME:
MARCH 9, 2023
4:00 PM- RIBBON CUTTING
5:00 PM-REGULAR MEETING**

**LOCATION:
GILCHRIST COUNTY WORKFORCE CENTER
2821 E BELL AVE.
BELL, FL 32619**



FLORIDA GATEWAY COLLEGE

MISSION STATEMENT

Approved by the Board of Trustees on June 16, 2022

The mission of Florida Gateway College is to provide superior instruction, nurture individual development, and enrich the diverse communities it serves through affordable, quality higher education programs and lifelong learning opportunities.

To achieve the Mission and perform the functions set forth in the Institutional Mission Statement, the College will pursue goals to: Serve, Enhance, and Grow

Goal 1 Success

Improve student persistence, retention, and learning through instructional excellence and exceptional support services.

Objectives:

1. Implement proactive advising strategies throughout all college units
2. Use innovation, technology, and best practices in instruction to provide rigorous and engaging learning experiences.
3. Expand transfer pathways by increasing program articulation agreements with higher education institutions.
4. Establish a comprehensive Career Center that helps students align educational and career goals and promotes job exploration and planning to prepare them for success in their chosen career.

Goal 2 Engagement

Promote economic development and community enrichment through business partnerships, service, and engagement

Objectives:

1. Engage students, faculty and staff in community service and service learning activities.
2. Provide client-focused, customized corporate training to enhance continuous employee growth and development
3. Culturally and intellectually enrich the community through diverse entertainment and cultural activities
4. Promote student engagement by providing opportunities to participate in student organizations, competitions, and campus life activities.

Goal 3 Academics and Lifelong Learning

Foster a culture of cradle to grave learning through formal, non-formal and informal education offerings that provide the foundation for lifelong learning.

Objectives:

1. Offer learning experiences that inspire students to obtain knowledge outside of the educational system and the motivation to continue learning throughout their lifespan.
2. Provide a general education core that gives students a broad, common foundation of knowledge, skills, and abilities to succeed within personal, social and career goals.
3. Provide instruction in a variety of delivery methods and flexible courseschedules

Goal 4 Assessment, Accountability, and Improvement

Ensure college vitality and enhance college services through a culture of accountability and continuous improvement.

Objectives:

1. Institutionalize a system for planning, budgeting, and assessment to ensure decisions are data driven and lead to improvement.
2. Promote fiscal stability and efficiency of college operations through effective allocation and use of resources.
3. Evaluate the viability and relevance of current programs and perform community and regional studies to find opportunities for new program development.

Goal 5 Institutional Resource Development

Ensure institutional resources are adequate to enhance student learning, instructional quality, and support educational programs.

1. Increase revenue by aligning resource development activities, cultivate new avenues of funding, and pursue opportunities to enhance existing resources.
2. Build and maintain accessible facilities, infrastructure, and grounds that functionally and aesthetically meet institutional needs.
3. Incorporate emerging technologies that enhance student learning, support faculty/staff productivity, and ensure organizational effectiveness.
4. Provide learning/information resources that are appropriate to support instruction and enhance program quality through foundation endowments.
5. Provide comprehensive professional development opportunities that improve teaching and learning, develop leadership, and strengthen employee skills

Goal 6 Access

Develop multiple pathways for equal and equitable access to the college's programs and services by reducing barriers to enrollment and progression, and improve student academic achievement and goal attainment.

1. Develop and implement a Strategic Enrollment Management Plan that will increase enrollment.
2. Implement a marketing plan that will promote the activities of the college and increase awareness of the role it plays in the lives of the community.
3. Provide a college website and Information Technology Systems that is well organized and easy to use for seamless access to college enrollment and progression processes and information pertinent to students, faculty, staff, and community.
4. Establish an Access/Diversity Committee to review, assess and recommend potential additional opportunities to increase diversity in both our student body and for new faculty and staff.
5. Create Scheduling options to meet the needs across diverse student populations.

**FLORIDA GATEWAY COLLEGE
DISTRICT BOARD OF TRUSTEES**

March 9, 2023

5:00 pm, Regular Meeting

Gilchrist County Workforce Center

2821 E Bell Ave.

Bell, FL 32619

- I. Call to Order
- II. Pledge of Allegiance
- III. Audience of Any Citizen
The FGC Board of Trustees will hear any citizen who wishes to address the Board, on a one time basis, pertaining to a relevant topic. If the Board wishes to hear more about the topic, that topic will be scheduled for a future Board Meeting. Each speaker is limited to three minutes and the time dedicated to this topic will not exceed twenty minutes.
- IV. *Approval of Board Minutes
 - A. *February 9, 2023
- V. Student Government Report {SGA Representative}
 - A. General Information
- VI. *Presentation of Consent Agenda
The items on the consent agenda are routine business, state directives, and/or compliance items. All items have been reviewed by the Board attorney and have been available to the Board for its examination. Any trustee can request a topic to be removed from the consent agenda and discussed further. Typographical errors will be noted and corrected in the Board Minutes.
 - A. *Personnel Matters
 - B. *Routine Contracts and Agreements
 - C. *Surplus Property
 - D. *Approval of New Courses
 - E. *Approval of Course Changes
 - F. *Approval of New Programs
 - G. *Approval of Program Changes
 - H. *Foundation Donation
 - I. *Approval of 2023-2024 Academic Calendar Changes
- VII. Academic Affairs {P. Gavin}
 - A. General Information
- VIII. Student Affairs and Public Information {A. Cardenas}
 - A. General Information
- IX. Enrollment and Marketing {K. Schrader}
 - A. General Information

FGC Board of Trustees

March 9, 2023

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- X. Business Services Report {M. Holloway}
 - A. General Information
 - B. *Budget Amendment Number Six (6) Restricted Current Fund (Fund 2) Fiscal Year 2022-2023
 - C. *Budget Amendment Number Six (6) Capital Outlay Plan for Unexpended Plant Fund (7) Budget Fiscal Year 2022-2023
 - D. *Request to Finalize Contract

- XI. President's Report {L. Barrett}
 - A. General Information
 - B. Charter School update
 - C. *Board Self Evaluations

- XII. Topics for future meetings

- XIII. Inspect Warrant Register

- XIV. Set Time for the Next Meeting

Date: April 13, 2023

Time: 5:00 pm

**Location: Florida Gateway College Board Room
Administration Bldg. 1**

*Denotes Board of Trustees' action items

MINUTES
FLORIDA GATEWAY COLLEGE
DISTRICT BOARD OF TRUSTEES
February 9, 2023
5:00 pm, Regular Meeting
FGC Administration Building, Board Room

I. Call to Order

The regular meeting of the District Board of Trustees was called to order February 9, 2023 at 5:00 p.m. by Chairperson David Crawford.

Board member Mr. Chuck Brannan was absent.

All votes were unanimous unless stated otherwise.

II. Pledge of Allegiance

President, Dr. Lawrence Barrett led the board in the Pledge of Allegiance.

III. Audience of Any Citizen

Mr. Stew Lilker addressed the Board.

IV. Approval of Minutes

Ms. Kathryn McInnis made a motion to approve the January 12, 2023 Board meeting minutes. Ms. Renea Allen seconded the motion and the motion carried unanimously on a voice vote.

V. Student Government Report

There was no SGA report for this meeting.

VI. Presentation of Consent Agenda

- A. *Personnel Matters
- B. *Routine Contracts and Agreements
- C. *Approval of New Courses
- D. *Approval of Course Changes
- E. *Approval of Program Changes
- F. *Revised Policy 6Hx12:6-04 Employee/Retiree Fee Scholarships

Ms. Suzanne Norris made a motion to approve the Consent Agenda consisting of items “A” through “F”. Dr. Miguel Tepedino seconded the motion and the motion carried unanimously on a voice vote.

VII. Academic Affairs

Dr. Paula Gavin, Vice President of Academic Affairs, began her report by informing the Board that PTK students have been focusing on community service for the semester. A different project was scheduled for each month of the semester, the first project being in January where they discussed the importance of literacy and reading to 8 different classes at Belmont Academy. Upcoming projects will include donations to the career closet on

campus as well as the food pantry. She went on to say that auditions for the Spring production of Tartuffe took place in January, 23 people auditioned. There will be 4 performances from March 9-12 and a Friday matinee for CHS and FHS students. The Brain bowl team competed at Santa Fe college in January and have been invited to attend the national tournament in Chicago in late February.

BSN enrollment is now at 50 students, 26 are expected to finish this Summer, which will be the 2nd largest graduating class for the program. It is expected that another 30-50 students will be starting this Summer. Dr. Gavin expressed that the nurses are very thankful for the Sim Lab being moved to building 4 and that the space works perfectly. Fourth quarter NCLEX results, the RN program had a 79.14% pass rate for first time takers which is compared to the national average of 69%. PN pass rates are at 100%.

Dr. Gavin concluded her report Educational affairs committee has approved the new college career certificate in Entrepreneurship, this will be fully embedded in the AS Business degree. The EAC has also approved an AS degree in Cyber security which will utilize the cyber lab that is on campus.

VIII. Student Affairs and Public Information

Mr. Anthony Cardenas, Vice President of Student Affairs and Public Information started his report by informing the board that on February 1st FGC proclaimed February as “Black History Month” on campus. There was a program held at the flag pole in front of Bldg. 1 with faculty, staff, students, and local community members in attendance. He went on say that February is also Student Success Month at FGC and went over sessions that have been designed by the leadership team to support students in the classroom and as they graduate.

Mr. Cardenas informed the Board of upcoming athletic events such as men’s basketball and women’s Flag Football. The first women’s flag football game is schedule for February 25th with a tailgate party beginning at noon.

He updated from the public information office that since the January Board meeting there have been 3 press releases regarding various events. Reporters from the Lake City Reporter and TV20 have been on campus to cover college events. Mr. Cardenas provided the Board with some FGC news mentions in their meeting folders. LifeSouth Community Blood Centers reported that at the January 30th blood drive there were 14 donors. The next blood drive will be Monday, April 3.

The academic advising and career services department will be holding a Health Science Career Day on February 23rd. There is also an Academic standing campaign where 208 students were contacted on how best to get back on track academically. The Dixie Adult Education Enrollment is still doing well. There are 15 students, 6 of which are new this semester. There have been evening hours added two nights a week for students who may not be able to attend afternoon classes.

IX. Enrollment and Marketing

Ms. Kacey Schrader, Dean of Enrollment and Marketing, reported for Spring enrollment a headcount of 2,804 students compared to 2,666 students, a 5.2% increase. Semester hours are at 24,464 credits compared to 23,113, a 5.8% increase. The media department under

the direction of Mr. Lance Bass is now offering professional and creative headshot photography services to students, faculty and staff. The headshots offer students the opportunity to add a professional element to their social media and job search, including LinkedIn, resumes, websites and more.

Ms. Schrader continued her update by informing the Board that Financial Aid held a FAFSA Fiesta event Tuesday evening in the Library from 4:30 pm -7:30 pm. There were 40 student attendees, along with their families. Walking tacos were served and the entire Financial Aid team helped with the event, including assisting students with FAFSA, answering questions, and coordinating raffles. Several high school seniors and their parents attended the event, and the parents expressed that it was their first-time encountering college and they were nervous. They appreciated having an event that made it less intimidating.

FGC's Dual Enrollment Director, Julie Cannon, has been attending Dual Enrollment parent meetings at the high schools in anticipation of Summer and Fall enrollment. Recruitment staff will be attending career fairs at Union County High School, Fort White High School and NEFEC this month.

Lastly, Ms. Schrader informed the Board of the upcoming 75th Anniversary Art and Music Festival at FGC on March 4th from 9:00-6:30 pm. We are at capacity with 46 arts and craft vendors, 8-9 food trucks/trailers, musical line up that begins at 9 am and ends at 6:30 pm. There will be a sidewalk art contest for students prior to the festival.

X. Business Services

Ms. Michelle Holloway, Vice-President of Business Services requested Board consideration of the following items:

A. General Information

B. * Budget Amendment Number Five (5) Restricted Current Fund (Fund 2) Fiscal Year 2022-2023

Ms. Suzanne Norris made a motion to approve the Budget Amendment Number Five (5) Restricted Current Fund (Fund 2) Fiscal Year 2022-2023. Ms. Kathryn McInnis seconded the motion and the motion carried unanimously.

C. *Budget Amendment Number Six (6) Capital Outlay Plan for Unexpended Plant Fund (7) Budget Fiscal Year 2022-2023

Dr. Jim Surrency made a motion to approve the Budget Amendment Number Six (6) Capital Outlay Plan for Unexpended Plant Fund (7) Budget Fiscal Year 2022-23. Ms. Renae Allen seconded the motion and the motion carried unanimously.

D. *Budget Amendment to move funds from Financial Aid Loan Fund (Fund 4) to (Fund 3) Auxiliary Fund Fiscal Year 2022-2023

Ms. Kathryn McInnis made a motion to approve the Budget Amendment to move funds from Financial Aid Loan Fund (Fund 4) to (Fund 3) Auxiliary Fund Fiscal Year

2022-2023 Dr. Jim Surrency seconded the motion and the motion carried unanimously.

E. *Request to Finalize Contract

Dr. Miguel Tepedino made a motion to approve the Request to Finalize Contract. Ms. Renae Allen seconded the motion and the motion carried unanimously.

XI. President's Report

A. General Information

Dr. Barrett began his report by updating the Board on the Reading Pals program where staff can use time to go out and read to 3rd graders in the community at different elementary schools to help with the reading scores in Columbia County. He went on to discuss the possibility of a Certificate in Engineering Program that will be available online, also a Bachelor's degree in public safety that may become available within the next few years. Dr. Barrett attended the alumni reception for the GLO reception in Orlando with Kris Brady and Erik Smith. There were 75 attendees present, he thanked Kris and Erik for their efforts of pulling the reception together.

Dr. Barrett continued his report by giving an update on the STEM 2 building, an engineer has been hired for the groundwork to start the new building behind the PAC, it will be dedicated to simulations as a consolidation with Anatomy & Physiology to come together with nursing. The goal is to have the STEM 2 building open by Fall of 2025. He also touched on new upcoming projects such as a new roof for the nursing building, as well as a new roof in Olustee, which should complete all projects on the Olustee campus.

He went on to briefly discuss budgets for next year, and informed the board of some things that he will be bringing to them within the next coming months regarding the budget. Lastly, he brought it to the Board's attention that 3% of 8th graders in Columbia County have not met college readiness in mathematics. He plans to have workshops/camps in the summer for those students and has been working with Dr. Gavin and other team members and will inform the board of upcoming plans for these workshops/camps for those students.

XIII. Topics for Future Meetings

XIV. Inspect Warrant Register

XV. Set Time for the Next Meeting

March 9, 2023

4:00 pm Ribbon Cutting

5:00 pm Regular Meeting

Gilchrist County Workforce Center

2821 E Bell Ave.

Bell, FL 32619

Dr. Jim Surrency made a motion to adjourn. Ms. Kathryn McInnis seconded the motion and the motion carried unanimously.

The meeting adjourned at 5:42 pm

Mr. David Crawford, Chair

Dr. Lawrence Barrett, Secretary

AGENDA ITEM: V.A.

Student Government Report

- A.** General Information: A representative from the Student Government Association will report on recent and upcoming activities and events.

AGENDA ITEM: VI.A.

Personnel Matters

The Personnel Matters reflect the standard and usual personnel operations of the college. The College requests approval of the attached listings of Personnel Matters that includes: Terminations, Appointments, Reappointments, Replacements, Transfers, Students, Short Term Contracts, and Adjunct Faculty.

PERSONNEL MATTERS
March 9, 2023
BOARD OF TRUSTEES MEETING

RESIGNATIONS/RETIREMENTS/TERMINATIONS:

APPOINTMENTS/REAPPOINTMENTS/REPLACEMENTS/TRANSFERS:

Andrade, Grace	Senior Staff Assistant, Presidents Office, Full Time	02/02/2023
Beckham, Macie	Tutor, Student Affairs, Part-time, Temporary	01/03/2023-06/30/2023
Blanco, Ana	Tutor, Student Success, Part-time, Temporary	02/06/2023-05/06/2023
Brink, Kaitlyn	Enrollment Specialist I, Enrollment Services, Full Time	02/06/2023
Chadwick, Winston	Tutor, Student Success, Part-time, Temporary	01/18/2023-05/05/2023
Desmartin, Kyla	Lab Assistant, Academic Affairs, Part-time, Temporary	01/30/2023-05/01/2023
Donkers, Jacqueline	Tutor, Student Affairs, Part-time, Temporary	01/09/2023-06/30/2023
Edwards, Damien	Assistant E-Sports Coach, Athletics, Part-time, Temporary	01/03/2023-04/30/2023
Hance, Mallory	Business Services Specialist-AP, Business Services, Additional Duties	02/01/2023
Harrington, Lamanda	Lab Assistant, Academic Affairs, Part-time, Temporary	02/01/2023-05/01/2023
Harris, Jarrod	Announcer, Athletics, Part-time, Temporary	11/08/2022-04/30/2023
Hernandez, Andrea	Office Assistant, Dixie Center, Part-time, Temporary	01/09/2023-06/30/2023
Kimble, Keisha	Assistant Coach Flag Football, Athletics, Part-time, Temporary	02/02/2023-04/30/2023
Milton, Jill	Coordinator Payroll, Human Resources, Full Time	02/13/2023
Myers, Chelsea	Child Care Coordinator, Human Resources, Part-time, Temporary	02/06/2023-06/30/2023
O'Quinn, Rylie	Residence Life Supervisor, Student Life, Part-time, Temporary	01/01/2023-06/30/2023
Shingleton, Heather	Business Services Specialist-AP, Business Services, Additional Duties	02/01/2023
Richards, Jennifer	Enrollment Specialist I, Enrollment Services, Full Time	02/13/2023
Waschek, Denielle	Assistant Professor, Nursing, Full Time	01/09/2023
Wiggan, Stephen	Lab Assistant, Academic Affairs, Part-time, Temporary	01/24/2023-05/01/2023

STUDENTS:

Darr, Ronen	Student Assistant, Audio Visual, Part-time, Temporary	01/03/2023-05/06/2023
Hines, Tykeycia	Student Assistant, TRIO, Part-time, Temporary	01/19/2023-05/05/2023
Richelieu, Rachelle	Student Assistant, Student Life, Part-time, Temporary	02/02/2023-05/05/2023
Williams, Ansley	Student Assistant, Student Success, Part-time, Temporary	01/17/2023-05/05/2023

ADJUNCT FACULTY/OVERLOAD CONTRACTS:

See attached pages

AGENDA ITEM: VI.B.

Routine Contracts and Agreements

These contracts, agreements, and/or change orders reflect those which have been signed by the President or the Vice President for Business Services in accordance with Florida Gateway College Procedure 6Hx12:5-01.

Routine Contracts and Agreements

Board Date: March 09, 2023

Florida Gateway College Policy and Procedure Number 6Hx12:5-01 authorizes the President or designee to sign, on behalf of the Board, contracts/agreements the value of which does not exceed \$325,000 and construction contract Change Orders the value of which each individual Change Order shall not exceed \$65,000 or which does not increase the contact Guaranteed Maximum Price. As authorized by this policy/procedure, the President or designee has signed the following contracts, agreements, memorandums and construction change orders.

1. **Second Party:** Phan, Allan - Baker County

Narrative: Section 1007.27 and 1007.271 Florida Statutes specify that a variety of articulated acceleration mechanisms be available for secondary school students attending Florida public or non-public schools, including Home Education students. The College has entered into a Dual Enrollment Home Education Inter-Institutional Articulation Agreement with the Second Party for the 2022-2023 academic school year.

Cost: None

2. **Second Party:** School Board of Broward County

Narrative: The College has entered into a Dual Enrollment Inter-Institutional Articulation Agreement with the Second Parties for December 13, 2022 through November 30, 2023. These Agreements are intended to implement Florida Statutes, Chapter 1007.271 and State Board of Education Rule 6A- I 0.024 and will offer online Career and Workforce Development courses, in partnership with University of Florida Office of Professional and Workforce Development, to secondary school students attending Florida public or non-public schools.

Cost: None

3. **Second Party:** ConServe

Narrative: The College amended the Agreement with ConServe to provide debt recovery services and administrative services on delinquent accounts receivables. The contract is extended from July 1, 2023 to June 30, 2025

Cost: None

4. **Second Party:** Ascendance Entertainment, LLC - Branford, FL

Narrative: The College entered into an Agreement with Ascendance Entertainment, LLC to provide entertainment for an FGC Multicultural Affairs event on February 27, 2023.

Cost: \$ 750.00

5. **Second Party:** Rave Mobile Safety - Framingham, MA

Narrative: The College entered into a renewal Agreement with Rave Mobile Safety. This software will allow the College to communicate and alert the entire campus in minutes using mobile phones, landlines, email, text, social media, etc.

Cost: \$6,640.42

Short Term Contracts

Narrative: The College entered into one or more Agreements for short-term employment.

Second Party: Josiah Villamil
Set build for Spring play Tartuffe.

02/13/23 – 03/09/23

Cost: \$ 800.00

AGENDA ITEM: VI.C.

Surplus Property

The College requests Board approval to remove the attached list of equipment from the inventory and dispose of the property in accordance with Section 274.06, Florida Statutes.

FLORIDA GATEWAY COLLEGE
SURPLUS EQUIPMENT LIST
MARCH 2023
Board Meeting Date: MARCH 9, 2023

	A	B	C	D	E
1					
2	DECAL	DESCRIPTION	PURCHASE VALUE	PURCHASE DATE	CLASS CODE
3	11379	Dell OptiPlex 9010n Desktop	764.30	06/05/13	1
4	11376	Dell OptiPlex 9010n Desktop	764.30	06/05/13	1
5	11377	Dell OptiPlex 9010n Desktop	764.30	06/05/13	1
6	11386	Dell OptiPlex 9010n Desktop	764.30	06/05/13	1
7	12035	OptiPlex 7440 AIO w/ keyboard	1,200.13	10/06/16	1
8	11753	Optiplex 9030 AIO	1,254.24	03/03/15	1
9	11035	OptiPlex 990 Minitower /w SSD	1,460.70	05/24/12	1
10	11380	Dell OptiPlex 9010n Desktop	764.30	06/05/13	1
11	10731	Dell OptiPlex 990	1,380.40	01/18/12	1
12	11354	Dell OptiPlex 9010n Mini Tower	970.11	06/05/13	1
13	10109	Dell Optiplex 755	1,800.41	01/07/09	1
14	10125	Dell Optiplex 755	1,800.41	01/07/09	1
15	10123	Dell Optiplex 755	1,800.41	01/07/09	1
16	10126	Dell Optiplex 755	1,800.41	01/07/09	1
17	10120	Dell Optiplex 755	1,800.41	01/07/09	1
18	10128	Dell Optiplex 755	1,800.41	01/07/09	1
19	10122	Dell Optiplex 755	1,800.41	01/07/09	1
20	10127	Dell Optiplex 755	1,800.41	01/07/09	1
21	10117	Dell Optiplex 755	1,800.41	01/07/09	1
22	13315	Microsoft Surface Laptop Go	600.00	05/11/21	1
23	11944	DELL Latitude 3450 LAPTOP	649.99	11/12/15	1
24	11053	OptiPlex 990 Minitower	1,460.70	05/24/12	1
25	11728	Optiplex 9020	998.01	03/03/15	1
26	11375	Dell OptiPlex 9010n	764.30	06/05/13	1
27	10302	Dell Optiplex 960	1,697.55	02/25/10	1
28	9849	Epson Powerlite PL6100I Projector	2,372.37	04/09/08	1
29	9442	Dell Optiplex 755	1,724.89	03/14/07	1
30	11274	HP LaserJet CP4025DN Printer	1,298.31	05/20/13	1
31	12198	Dell Latitude 3480 laptop	759.20	11/10/17	1
32	12085	Dell Latitude 3470 laptop	720.20	05/04/17	1
33	12197	Dell Latitude 3480 laptop	759.20	11/10/17	1
34	12028	EliteBook Folio 1040 G3 Notebook	1,597.23	06/13/16	1
35	10818	Dell OptiPlex 990	1,380.40	01/18/12	1
36	11268	EPSON EPS485 PROJECTOR WITH MOUNT	1,648.00	05/30/13	1
37	9958	Virtual IV Computer	1,708.40	08/20/08	1
38	10580	Epson EPS460 XGA 3000 Lumen LCD Projector	1,580.39	06/12/11	1
39	10787	Dell OptiPlex 990	1,380.40	01/18/12	1
40	11378	Dell OptiPlex 9010n Desktop	764.30	06/05/13	1
41	10119	Dell Optiplex 755	1,800.41	01/07/09	1
42	10115	Dell Optiplex 755	1,800.41	01/07/09	1
43	10110	Dell Optiplex 755	1,800.41	01/07/09	1
44	10821	Dell OptiPlex 990	1,380.40	01/18/12	1
45	10825	Dell OptiPlex 990	1,380.40	01/18/12	1
46	11616	Optiplex 9020 All-in-One Desktop	1,029.78	06/30/14	1
47	11618	Optiplex 9020 All-in-One Desktop	1,029.78	06/30/14	1
48	11605	Optiplex 9020 All-in-One Desktop	1,029.78	06/30/14	1
49	11615	Optiplex 9020 All-in-One Desktop	1,029.78	06/30/14	1
50	11601	Optiplex 9020 All-in-One Desktop	1,029.78	06/30/14	1
51	11617	Optiplex 9020 All-in-One Desktop	1,029.78	06/30/14	1
52	11602	Optiplex 9020 All-in-One Desktop	1,029.78	06/30/14	1
53	11603	Optiplex 9020 All-in-One Desktop	1,029.78	06/30/14	1
54	11556	Optiplex 9020 All-in-One Desktop	1,029.78	06/30/14	1

FLORIDA GATEWAY COLLEGE
SURPLUS EQUIPMENT LIST
MARCH 2023
Board Meeting Date: MARCH 9, 2023

	A	B	C	D	E
1					
2	DECAL	DESCRIPTION	PURCHASE VALUE	PURCHASE DATE	CLASS CODE
55	11555	Optiplex 9020 All-in-One Desktop	1,029.78	06/30/14	1
56	11619	Optiplex 9020 All-in-One Desktop	1,029.78	06/30/14	1
57	11604	Optiplex 9020 All-in-One Desktop	1,029.78	06/30/14	1
58	11609	Optiplex 9020 All-in-One Desktop	1,029.78	06/30/14	1
59	11607	Optiplex 9020 All-in-One Desktop	1,029.78	06/30/14	1
60	11608	Optiplex 9020 All-in-One Desktop	1,029.78	06/30/14	1
61	11560	Optiplex 9020 All-in-One Desktop	1,029.78	06/30/14	1
62	11600	Optiplex 9020 All-in-One Desktop	1,029.78	06/30/14	1
63	11399	Optiplex 9010 All-in-One Windows 7 Pro	969.74	05/30/13	1
64	11599	Optiplex 9020 All-in-One Desktop	1,029.78	06/30/14	1
65	11557	Optiplex 9020 All-in-One Desktop	1,029.78	06/30/14	1
66	11610	Optiplex 9020 All-in-One Desktop	1,029.78	06/30/14	1
67	11613	Optiplex 9020 All-in-One Desktop	1,029.78	06/30/14	1
68	11614	Optiplex 9020 All-in-One Desktop	1,029.78	06/30/14	1
69	11559	Optiplex 9020 All-in-One Desktop	1,029.78	06/30/14	1
70	11612	Optiplex 9020 All-in-One Desktop	1,029.78	06/30/14	1
71	11558	Optiplex 9020 All-in-One Desktop	1,029.78	06/30/14	1
72	13530	Microsoft Surface Laptop Go 12.4" Touchscreen Notebook	600.00	05/11/21	1
73	10913	Vostro V131 Notebook	1,054.00	05/08/12	1
74	11839	Wacom Cintiq 13HD	789.58	06/03/15	1
75	11104	Smart Podium 518	2,029.00	06/21/12	1
76	11611	Optiplex 9020 All-in-One Desktop	1,029.78	06/30/14	1
77	11175	17 Patient Monitor/Headset w/Mic	2,984.20	11/28/12	1
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82					
83					
84					
85					
86					
87					
88					
89					
90					
91					
92					
93					
94					
95					
96		TOTAL	93,517.44		
97					
98					
99	1= OBSOLETE				
100	2=SALVAGE/USED FOR PARTS				
101	3=TOO COSTLY FOR REPAIRS				
102	4=SALVAGE NOT REPAIRABLE				
103	5=STOLEN (see attached report)				
104	6=TRADED (see attached form)				
105	7=TRANSFERRED TO ANOTHER AGENCY				
106	8= SURPLUS NOT COST EFFECTIVE TO MAINTAIN				

FLORIDA GATEWAY COLLEGE
SURPLUS EQUIPMENT LIST
MARCH 2023
Board Meeting Date: MARCH 9, 2023

	A	B	C	D	E
1					
2	DECAL	DESCRIPTION	PURCHASE VALUE	PURCHASE DATE	CLASS CODE
107	9=	SURPLUS TO BE SOLD AND OR SOLD FOR PARTS			
108	10=	NATIONAL RECALL			
109	11=	OTHER			
110					

Approval of New Courses

The College requests Board approval to offer the following new courses, which have been approved by the FGC Educational Affairs Committee, and are being proposed to improve program offerings. Effective Date of implementation: Fall 2023

Computer and Network Security (CET 2663): This new course will cover the fundamentals of computer security technology, including cryptography, authentication, digital signatures and network security tools and applications. This course aligns with the Florida Department of Education curriculum framework for the Cybersecurity, A.S. Degree.

Incident Response and Disaster (CGS 2811): This course will provide the essential foundation for establishing policies and procedures for recovery from various types of disasters affecting the information technology aspects of a corporation. This course aligns with the Florida Department of Education curriculum framework for the Cybersecurity, A.S. Degree.

Ethical Hacking (CIS 2352): In this new course, students will learn about system and network penetration testing, the tools and techniques used to exploit vulnerabilities, and how to defend against attacks. This course aligns with the Florida Department of Education curriculum framework for the Cybersecurity, A.S. Degree.

Cyber Warfare (CIS 2774): This new course explores the basic concepts in cyberwarfare and cybersecurity. Topics will include approaches to detecting, preventing, and recovering from breaches and laws and regulations related to Cybersecurity. This course aligns with the Florida Department of Education curriculum framework for the Cybersecurity, A.S. Degree.

Network Defense and Counter Measures (CTS 2314): In this new course, students will learn about network defense concepts and techniques, and examine theoretical concepts that make the work of networking unique. This course aligns with the Florida Department of Education curriculum framework for the Cybersecurity, A.S. Degree.

Risk Management (CTS 2318): This new course will focus on the tasks necessary for an Information Security manager to effectively manage information security within an organization, and provides a description of various techniques they can use. This course aligns with the Florida Department of Education curriculum framework for the Cybersecurity, A.S. Degree.

Approval of New Courses

The College requests Board approval to offer the following new courses, which have been approved by the FGC Educational Affairs Committee, and are being proposed to improve program offerings. Effective Date of implementation: Fall 2023

Entrepreneurship Internship (ENT 1940): This new course will help students develop the skills needed for success when establishing and starting a new business, and will consist of supervised practical experience in an approved training environment. This course is designed to comply with the objectives of the new Business Development and Entrepreneurship certificate.

Special Topics in Business (GEB 2930): This new course will cover topics in the areas of marketing, management, accounting, business law, and business communications. The curriculum will include current business trends and any areas of special interest to the students. This course is designed to comply with the objectives of the new Business Development and Entrepreneurship certificate.

AGENDA ITEM: VI.E

Approval of Course Changes

The College requests Board approval of the following course changes, which have been approved by the FGC Educational Affairs Committee and are being proposed to improve program offerings and course descriptions. Effective Date of implementation: Fall 2023

Firefighter II (FFP 0031C): This course change will remove the prerequisites of FFP 0141C or EMS 1119 with a grade of C or better. The curriculum for the course has changed so the prerequisites are no longer necessary. This will allow for more flexibility in the program and a more streamlined experience for the students.

AGENDA ITEM: VI.F

Approval of New Programs

The College requests Board approval to offer the following new programs, which have been approved by the FGC Educational Affairs Committee and are being proposed to improve program offerings. Effective Date of implementation: Fall 2023

Cybersecurity, A.S. (CYSC): This new program will provide students with the skills needed to obtain a career in Cybersecurity, Cyber Analysis, and Information Security. This program will include six new courses that will be offered in conjunction with several other courses that are currently offered. This program aligns with the Florida Department of Education curriculum frameworks and includes pathways for students to seek certifications for their noted fields.

Business Development and Entrepreneurship, C.C.C. (BENT): This new program will provide students with the skills and knowledge needed to prepare and manage a business venture. This certificate will address the needs of students that are interested in starting their own business and will be embedded in the Business Management A.S. degree, for students wishing to continue their education.

AGENDA ITEM: VLG

Approval of Program Changes

The College requests Board approval of the following program changes, which have been approved by the FGC Educational Affairs Committee and are being proposed to improve programs. Effective date of implementation: Fall 2023

Business Administration, A.S. (BAVM): This program change will add an additional path for students focusing on Business Management and Entrepreneurship. Currently students are required to take GEB 1949 (Business Internship- 3 credits). With this change, they can now take that course or GEB 2930 (Special Topics in Business – 1 credits) and ENT 1940 (Entrepreneurship Internship – 2 credit).

Business Management, C.C.C. (SBMD): This request will replace the required courses of MAC 1105 (College Algebra) or STA 2023 (Elementary Statistics), SBM 2000 (Small Business Management) and MAR 2011 (Principles of Marketing) with MAN 2021 (Principles of Management), ACG 2071 (Introduction to Managerial Accounting) and MAN 2300 (Introduction to Human Resources Management). This change will better align with the curriculum frameworks for the program.

The Foundation for FGC
Donated Equipment for BOT Acceptance
March 9, 2023

Agenda Deadline February 21, 2023

Greg O'Neal
O'Neal Contracting, Inc.
212 SE Hichory Lane
P.O. Box 3505
Lake City, FL 32056-3505

Olustee Public Safety Complex	
<i>Description</i>	<i>Est Value</i>
Labor	\$ 10,635.19
Materials	\$ 9,755.03
	\$ 20,390.22

TOTAL AMOUNT TO ACCEPT	\$	20,390.22
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**Academic Calendar Changes
2023-2024**

The Board of Trustees approved the 2023-2024 academic calendar in August 2022. The College requests approval of changes to the calendar.

The major changes outlined below are the major adjustments to the start and end dates of Spring term and the end date of Summer term. Additional changes highlighted on the attached calendar are subsequent effects of the term date changes.

The requested changes will allow additional time at the beginning of January and before the start of Spring term for assisting students.

The modified calendar is attached and changes are highlighted in yellow.

Changes to Spring and Summer 2024 dates:

- Change December fee due date to allow additional time for payment of fees: December 14.
- Change Spring term begin date to January 10.
- Change withdrawal deadline due to term dates adjustment to April 12.
- Change Spring grades deadline to May 6.
- Change Spring end date to May 2.
- Adjust end of Summer term to August 7.

2023-2024 Academic Calendar (rev. 2/21/23)

Web registration, web drop, and web payment are open until midnight on the last date indicated, unless another time is shown. College offices close at 4:30 p.m. fall and spring and 5:00 p.m. summer. Unless a different time is shown or the college closes early, all other deadlines, except class dates, are 4:30 p.m. on the last date indicated.

May 15 – Aug. 18	Fall registration begins
June 1	Fall international applicant admission application deadline
June 15	Fall international transfer applicant admission application deadline
July 1 – Aug. 18	Fall Nelnet payment plan is available
July 13	Fall financial aid deadline; Fall admission priority processing date
August 9 August 16 August 23 August 30	Fall fees due (Fees are due if registered on or before a due date.) *All class registrations not secured with full payment or financial aid will result in students having their class schedule cancelled in its entirety. All students registering for classes after the last due date must secure classes with full payment or financial aid on the day of registration.
August 18-25	State employee fee waiver registration
August 21	Fall classes begin *Start dates for express sessions may vary. Check your class schedule for start dates.
August 21-25	Add/Drop (for classes starting 8/21/23)
August 23	Add/Drop ends for express session classes starting 8/21/23
August 25	State employee fee waiver registration ends Add/Drop ends (for full term classes) *Add/Drop end date varies for classes that are not full term, including those that started 8/21/23 and those starting later in the term. (See express session details for all registration, add/drop and withdrawal dates.)
September 4	Labor Day Holiday
September 11	Last day to submit grade changes for “I” grades received in previous summer term. Unresolved “I” grades will change to “F”.
October 2	Spring international applicant admission application deadline
October 16	Spring international transfer applicant admission application deadline
October 13	Fall commencement ceremony participation deadline (includes having name in program). Fall graduation application required.
Oct. 30 – Jan. 9	Spring registration begins
Oct. 30 – Jan. 9	Spring Nelnet payment plan is available
November 10	Last day for withdrawal *(Completed forms must be received in Enrollment Services before 4:30 p.m.) (Withdrawal deadlines vary for classes that do not span the full term. See express session details for all registration, add/drop and withdrawal dates.)
November 13	Spring financial aid deadline; Spring admission priority processing date
November 10	Veterans Day Holiday
November 22-24	Thanksgiving Holiday
December 8	Term ends. Fall graduation application deadline.
December 11	Grades due (12 noon)
December 14	Fall Commencement Ceremony
December 14 January 4 January 11 January 18	Spring fees due (Fees are due if registered on or before a due date.) *All class registrations not secured with full payment or financial aid will result in students having their class schedule cancelled in its entirety. All students registering for classes after the last due date must secure classes with full payment or financial aid on the day of registration.
December 19-31	Winter Break
January 1	New Year’s Day Holiday
January 9-17	Spring state employee fee waiver registration
January 10	Spring classes begin *Start dates for express sessions may vary. Check your class schedule for start dates.

January 10-17	Add/Drop (for classes starting 1/10/24)
January 12	Add/Drop ends for express session classes starting 1/10/24
January 15	Martin Luther King, Jr. Holiday
January 17	State employee fee waiver registration ends Add/Drop ends (for full term classes) *Add/Drop end date varies for classes that are not full term, including those that started 1/10/24 and those starting later in the term. (See express session details for all registration, add/drop and withdrawal dates.)
January 31	Last day to submit grade changes for "I" grades received in previous fall term. Unresolved "I" grades will change to "F".
February 15	Summer international applicants admission application deadline
February 19	President's Day Holiday
March 1	Summer international transfer applicants admission application deadline
March 14	Spring commencement ceremony participation deadline (includes having name in program). Spring graduation application required.
March 15-22	Spring Break
April 1 – May 9	Summer registration begins
April 1 – May 9	Summer Nelnet plan is available
April 12	Last day for withdrawal* (Completed forms must be received in Enrollment Services before 4:30 p.m.) (Withdrawal deadlines vary for classes that do not span the full term. See express session details for all registration, add/drop and withdrawal dates.)
April 8	Summer financial aid deadline; Summer admission priority processing date
May 2	Summer fees due (Fees are due if registered on or before a due date.)
May 9	*All class registrations not secured with full payment or financial aid will result in students having their class schedule cancelled in its entirety. All students registering for classes after the last due date must secure classes with full payment or financial aid on the day of registration.
May 16	
May 23	
May 2	Spring term ends. Spring graduation application deadline.
May 3	Spring Commencement Ceremony
May 6	Spring grades due (12 noon)
May 6	Summer work schedule begins
May 9-15	Summer state employee fee waiver registration
May 13	Summer classes begin *Start dates for express sessions may vary. Check your class schedule for start dates.
May 13-15	Add/Drop (for classes starting 5/13/24) (See express session details for all registration, add/drop and withdrawal dates.)
May 15	Summer add/drop ends (for classes starting 5/13/24) *Add/Drop end date varies for classes starting later in the term. (See express session details for all registration, add/drop and withdrawal dates.)
May 20	Fall registration begins
May 27	Memorial Day Holiday
June 3	Last day to submit grade changes for "I" grades received in previous spring term. Unresolved "I" grades will change to "F".
June 11	Summer commencement ceremony participation deadline (includes having name in program). Summer graduation application required.
June 19	Juneteenth Holiday
July 4	Independence Day Holiday
July 18	Last day for withdrawal* (Completed forms must be received in Enrollment Services before 4:30 p.m.) (Withdrawal deadlines vary for classes that do not span the full term. See express session details for all registration, add/drop and withdrawal dates.)

August 7	Summer term ends Grades due (midnight) Summer graduation application deadline
August 8	Summer Commencement Ceremony
August 9	Summer work schedule ends
September 11	Last day to submit grade changes for "I" grades received in previous summer term. Unresolved "I" grades will change to "F".

AGENDA ITEM: VII.A.

Academic Affairs Report

- A. General Information: Dr. Paula Gavin, Vice-President of Academic Affairs, will report on recent and upcoming events.

AGENDA ITEM: VIII.A.

Student Affairs and Public Information Report

- A. General Information: Mr. Tony Cardenas, Vice-President of Student Affairs and Public Information will report on recent and upcoming events.

AGENDA ITEM: IX.A.

Enrollment & Marketing Report

- A. General Information: Ms. Kacey Schrader, Dean of Enrollment and Marketing will report on recent and upcoming events.

AGENDA ITEM: X.A.

Business Services Report

- A. General Information: Ms. Michelle Holloway, Vice-President of Business Services, will report on recent and upcoming events.

AGENDA ITEM: X.B.

**Budget Amendment Number Six (6)
Restricted Current Fund (Fund 2)
Fiscal Year 2022-23**

The College requests approval of *Budget Amendment Number Six (6) to the Restricted Current Fund (Fund 2) for Fiscal Year 2022-2023*. This amendment recognizes revised award authorizations and new grants received in the 2022-23 fiscal year.

**BOARD OF TRUSTEES BUDGET AMENDMENT REQUEST
FLORIDA GATEWAY COLLEGE**

Budget Amendment Request Number : FOUR

Fund Name: Restricted Current Fund X

FISCAL YEAR: 2022-2023

Be it resolved that the District Board of Trustees, Florida Gateway College, in meeting assembled, pursuant to Chapter 1011.30, Florida Statutes, and Rule 6A-14.0716(5)(a), Florida Administrative Code, hereby approve amendments to the community college for the fiscal year as follows:
REASONS FOR BUDGET AMENDMENT: Place an "X" by the applicable reason for amendment.

Fund Name	Fund #	Amount	Explanation
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(1) CHANGE IN FUND BALANCE:

	Current Budget	Increase	Decrease	Revised Budget
Beginning Fund Balance	236,657.29 \$			\$ 236,657.29
Budgeted Revenues		264,640.00		264,640.00
Budgeted Expenditures		0.00	0.00	-
Ending Fund Balance	\$ 236,657.29 \$	\$ 264,640.00 \$	\$ - \$	\$ 501,297.29

Budgeted Fund Balance as % of Funds Available N/A

*The amounts listed above include, Perkins Voc. Ed., Perkins Rural Sparsley, CARES Act, GEER, Open Door, all foundation support accounts, student activities accounts and various restricted accounts.

CERTIFIED AS
APPROVED BY
BOARD:

President (as Secretary of the Board)

BOARD APPROVAL DATE:

DEPARTMENT OF EDUCATION

CERTIFIED AS APPROVED BY
DEPARTMENT OF EDUCATION:

CHANCELLOR, FLORIDA COMMUNITY COLLEGE SYSTEM

DATE: _____

BY: _____

AGENDA ITEM: X.C.

**Budget Amendment Number Six (6)
Capital Outlay Plan for Unexpended Plant Fund (7) Budget
Fiscal Year 2022-2023**

We are requesting approval of Fund 7 budget amendment Six (6) which has been revised so the report reflects actual revenue, revised budgeted expenditures, actual expenses, and updated projects through January 19, 2023.

FLORIDA GATEWAY COLLEGE
 FISCAL YEAR 2022-2023
 CAPITAL OUTLAY PLAN FOR UNEXPENDED PLANT FUND (FUND 7)
 As of February 15th, 2023

A. Recapitulation by Source	Deferred Maintenance	Local Funds	License Tag Fees	Capital Improvement Fee	PECO Funds	Total Funds
Beginning Fund Balance	-	886,429.37	67,547.94	677,375.30	5,257,694.87	6,889,047.48
Plus: Revenues	8,277,383.00	925.00	85.00	298,719.40	0.00	8,577,112.40
Less: Expenditures	36,447.00	545,852.33	0.00	437,261.28	840,786.98	1,860,347.59
Ending Fund Balance	8,240,936.00	341,502.04	67,632.94	538,833.42	4,416,907.89	13,605,812.29
B. Budgeted Expenditure	Deferred Maintenance	Local Funds	License Tag Fees	Capital Improvement Fee	PECO Funds	Total
721450 Def. Maint. Roof/Window Replacement	1,765,000.00					1,765,000.00
721451 Def. Maint. Door Access/Security	1,000,000.00					1,000,000.00
721452 Def. Maint. Cameras/Call Boxes	1,821,924.00					1,821,924.00
721453 Def. Maint. Fire Alarms	700,000.00					700,000.00
721454 Def. Maint. Roadways/Parking Lots	767,128.00					767,128.00
721455 Def. Maint. AHU Replacement	945,000.00					945,000.00
721448 STEM 22-23 Final appropriation	1,122,716.00					1,122,716.00
721449 Olustee 22-23 Final appropriation	119,168.00					119,168.00
721225 Olustee Campus Public Safety Project					155,445.47	155,445.47
721140 Building 8 & 9					4,261,462.42	4,261,462.42
709200 Local Funds Capital Outlay		341,502.04				341,502.04
720000 CO & DS			67,632.94			67,632.94
Roadways & walkways						
Life-Safety Corrections						
730050 Capital Improvement Fee				465,259.37		465,259.37
Performance Contract Payments						
730070 Capital Improvement Fee - PSAV				73,574.05		73,574.05
Renovations/Remodeling of Facilities						
Equipment for PSAV programs						
Technology Enhancements						
Total	8,240,936.00	341,502.04	67,632.94	538,833.42	4,416,907.89	8,318,888.29

CERTIFIED AS
 APPROVED BY
 BOARD:

 President (as Secretary of the Board)

 Date

AGENDA ITEM: X.D

Request to Finalize Contracts

The College requests Board approval to enter into a contract for access control services for our Olustee and main campuses with Security 101 and O'Neal Roofing for partial roof replacement to building 103.

AGENDA ITEM: XI.A.

President's Report

- A. General Information: Dr. Lawrence Barrett will report on recent and upcoming activities and events.

AGENDA ITEM: XI.B

Charter School Update

- B.** Dr. Lawrence Barrett will update the Board on information regarding the Charter School.

Board Self Evaluation Results for 2021-2022

The Board completed a self-evaluation and the following is the compiled results from it. All eight board members completed the evaluation.

Scale 1= Unacceptable 2= Below Average 3= Average 4= Above Average 5= Superior

Score	Mission and Planning
5	Board members are knowledgeable about the culture, history, and values of the district.
4.75	Board members regularly review the mission and purpose of the institution.
4.85	The Board assures that institutional plans are responsive to community needs.
5.0	The Board actively supports the mission and guiding principles of the college.

Score	Board Leadership and Meetings
5.0	The Board understands its roles and responsibilities.
4.875	Board meetings are conducted in an orderly, and efficient manner.
5.0	The Board maintains confidentiality of privileged information.
5.0	The Board understands and adheres to Florida's Sunshine Law.
5.0	The Board meetings and workshops provide sufficient opportunity to explore key issues and enable good board decisions.
5.0	Board agenda items include sufficient background information and recommendations and are relevant to the work of the Board.
5.0	The Board will elect a chair, whose duty is to preside at all meetings of the Board and a vice chair, whose duty is to act as a chair during the absence or disability of the elected chair.

Score	Policy Role and Direction
4.875	The Board understands that its primary function is to establish the policies by which the college is to be administered.
4.875	The Board clearly understands its policy role and differentiates its role from those of the President and college staff.
4.875	The Board assures that the institution complies with relevant laws, regulations and accreditation standards.

Score	Board-President Relationship
5.0	The Board maintains a positive working relationship with the President.
4.875	The Board clearly designates the administration of the institution to the President.
5.0	The Board evaluates the college president regularly on his performance, responsibilities, duties and achievements.
5.0	The Board periodically reviews the President's contract to assure appropriate support and compensation.

Score	Fiduciary Role
4.875	The Board assures that the budget reflects priorities in the institution's plans.
4.875	Board policies assure effective fiscal management and internal controls.
4.875	The college manages its financial resources in a responsible manner and exercises appropriate control over its financial resources.

Score	Educational Programs and Student Achievement
4.75	The Board is knowledgeable about the institution's programs and services.
4.875	The Board is appropriately involved in the accreditation process.
4.875	The Board is knowledgeable about the educational and workforce training needs in the 5-county district.

Comments:

It would be nice to have more information on program plans in the future. Programs in decline or programs proposed could be an annual notification- **Trustee Allen**

Great Board. It is an honor to serve with them! -**Trustee Brannan**

As much as any Board I have worked with, this board understands its policy making and fiduciary roles in the implementation of the mission of FGC. The board acknowledges the outstanding work of the President and the staff in carrying out the day to day functions of the college. – **Trustee Crawford**

As a trustee we are involved in the roles and responsibilities. The President keeps the board well informed. -**Trustee McInnis**

The Board understands its role and responsibilities. We have a transparent and effective relationship with the President who keeps us informed of any issues that might impact the college. This collaborative relationship with the President fosters an environment where the President and his staff are empowered to bring creative, new ideas and programming to the

Board for input and further consideration. Board members are always prepared and ask engaging questions of the President and staff. Follow up items are always addressed in a timely fashion. Strong communication exists between the President and Trustees. Trustees have open and transparent communication as appropriate within the confines of the Sunshine Law constraints. Trustees present a unified position of support once an initiative is passed. -**Trustee Norris**

The work of the Board gets done efficiently thanks to the hard work of the administration. -**Trustee Tepedino**



**FLORIDA GATEWAY
COLLEGE**

Board of Trustees

Mr. David Crawford, Board Chair

Ms. Renae Allen, Vice Chair

Mr. Robert C. Brannan, III

Mr. Lindsey Lander

Ms. Kathryn McInnis

Ms. Suzanne Norris

Dr. James Surrency

Dr. Miguel Tepedino

Model Standards of Good Practice for Trustee Boards

In Support Of Effective Community College Governance, The Board Believes:

- That it derives its authority from the community and that it must always act as an advocate on behalf of the entire community;
- That it must clearly define and articulate its role;
- That it is responsible for creating and maintaining a spirit of true cooperation and a mutually supportive relationship with its CEO;
- That it always strives to differentiate between external and internal processes in the exercise of its authority;
- That its trustee members should engage in a regular and ongoing process of in-service training and continuous improvement;
- That its trustee members come to each meeting prepared and ready to debate issues fully and openly;
- That its trustee members vote their conscience and support the decision or policy made;
- That its behavior, and that of its members, exemplify ethical behavior and conduct that is above reproach;
- That it endeavors to remain always accountable to the community;
- That it honestly debates the issues affecting its community and speaks with one voice once a decision or policy is made.

Adopted by the ACCT Board of Directors, October 2000.

** The term "board" refers to a community college board of trustees or appropriate governing authority.*

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Florida Gateway College is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award baccalaureate and associate degrees. Contact the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097, or call 404-679-4500 for questions about the accreditation of Florida Gateway College.

Florida Gateway College will adhere to all applicable federal, state, and local laws, regulations, and guidelines with respect to providing reasonable accommodations as required to afford equal educational opportunity. The Disability Services Office can provide further information and assistance by calling the coordinator of disability services, at (386) 754-4215. Located in Building 017, Room 021, 149 SE College Place, Lake City, Florida 32025.

Florida Gateway College does not discriminate in education or employment related decisions on the basis of race, color, ethnicity, national origin, gender, religion, disability, age, marital status, genetic information, sexual orientation, pregnancy, or any other legally protected status in accordance with the law. The equity officer is Cassie Buckles, Executive Director of Human Resources, Building 001, Room 116, 149 SE College Place, Lake City, FL 32025, and may be reached at cassandra.buckles@fgc.edu or (386) 754-4313.