



FLORIDA GATEWAY COLLEGE

GUIDED PATHWAY: LAW ENFORCEMENT TO CORRECTIONS CROSSOVER CERTIFICATE PUBLIC SERVICE AND TECHNOLOGY PROGRAMS

Listed below you will find the steps and course sequence for students interested in obtaining Law Enforcement to Corrections Crossover Academy certificate. Following the pathway will enable a student to complete his certificate in the most efficient means possible.

The Law Enforcement to Corrections Crossover Academy certificate is designed to prepare students to take and pass the State of Florida State Officer Certification Exam. The successful passing of this exam enables a student to gain employment as a sworn corrections officer in any Florida state corrections agency, county sheriff's office, or private correctional facility.

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| Catalog Year: | 2023-2024 Degree |
| Type: | Career Certificate |
| Location: | Florida Gateway College, Olustee Campus |

PATHWAY MAP

PRE-ENROLLMENT ACTION ITEMS

1. Apply for Admission: Click the following link to apply.
<https://apply.fgc.edu/Ellucian.ERecruiting.Web.External/pages/welcome.aspx>
Fill in the required term. "BCRD" is the program code (Corrections).
Fill in the required term. "XLED" is the program code (LE to Corrections).
2. Apply for financial aid. Apply online at <https://studentaid.gov/h/apply-for-aid/fafsa>
3. Take required proof of residency (see page four of the application) to admissions in building 15 on the main FGC campus. Or email documents to: enrollment.services@fgc.edu
4. Have official high school and all college transcripts sent to the FGC admissions office.
5. Schedule and take the Florida Basic Abilities Test unless qualified for exemption (see [Program Notes](#)). This can be taken in the FGC testing center. To schedule a BAT go to this website. <https://home.pearsonvue.com/fdle/bat>
The cost is \$39.

6. Pay for the Drug Screen (\$31) and FDLE fingerprinting (\$50). Fees can be paid in the FGC cashier's office (building 15). Fees can also be paid through the student's [MyFGC](#) account.
7. Complete the academy application packet, including the physical examination and signed form at <https://www.fgc.edu/wp-content/uploads/2022/09/ACADEMY-APPLICATION-2022.pdf>
8. Attend the mandatory information meeting where the initial advising appointment will be conducted.
9. Bring the following items to the meeting: Completed
 - Academy Application
 - Copy of passing BAT results
 - Proof of payment for a drug screen and fingerprinting.
10. Order and pay for uniforms.
11. Purchase the testing code from the FGC bookstore.

FULL TIME PATHWAY (Monday – Friday / 8am to 4:30pm)-LE TO CORRECTIONS

| SEMESTER ONE | | | ACTION ITEMS |
|--------------|--|-------|--|
| Course # | Course Name | Hours | |
| CJK 0300 | Introduction to Corrections | 32 | |
| CJK 0305 | Communication | 40 | 1. Start researching employment options. 2. About halfway through the program contact agencies of interest for information on application and hiring processes. |
| CJK 0310 | Officer Safety | 16 | |
| CJK 0315 | Facility and Equipment | 8 | |
| CJK 0320 | Intake and Release | 18 | |
| CJK 0325 | Supervising in a Correctional Facility | 40 | |
| CJK 0330 | Supervising Special Populations | 20 | |
| CJK 0335 | Responding to Incidents & Emergencies | 16 | |
| CJK 0393 | Crossover Program Updates | 8 | |

12. Upon successful completion of the program course work, register for the Florida Corrections State Officer Certification Exam at www.pearsonvue.com/fdle
13. Complete the State Exam Review Course.

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| SCJX 0001 | State Exam Review Course | 40 |
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14. Attend the program certificate ceremony.
15. Successfully complete the State Officer Certification Exam.
16. Gain employment as a sworn corrections officer.