MEDICAL CODER/BILLER, A.T.D. (37 CREDITS)

Guided Pathway: Medical Coder/Biller Applied Technology Diploma (FULL-TIME).

For more information, visit www.fgc.edu and your academic advisor.

FULL-TIME

PATHWAY

The Medical Coder/Biller program is designed to prepare students for coding careers in a variety of healthcare settings including hospitals, clinics, long-term care facilities, and insurance companies. Coding professionals read and analyze medical records, convert medical record data to diagnosis and procedure codes, and use codes to receive proper reimbursement for healthcare services. Industry job titles include entry level coder, medical record coder, clinical coder, coding technician, coding clerk, and medical coder/biller.

Program content includes, but is not limited to, medical terminology, anatomy and physiology, coding systems, fundamentals of disease processes, healthcare delivery systems, basics of medical records services, ethical and legal responsibilities, safety/security procedures, basic data processing, and employability skills. Upon completion of the program, graduates are eligible to take the Certified Coding Associate (CCA) National Certification Exam offered through the American Health Information Management Association (AHIMA).

Students must attain a minimum grade of C in all required courses.

To be officially considered for this program a student must:

1. Be a high school graduate or have a GED,
2. Complete a Florida Gateway College application; and
3. Complete the Test of Adult Basic Education (TABE) with a score of math 9, language 11, reading 11 by the end of the program.

Program Learning Outcomes

Upon completion of the Medical Coder/Biller Applied Technology Diploma, graduates will be able to:

1. Identify and solve HIT problems.
2. Apply diagnostic and procedure codes according to current guidelines.
3. Communicate appropriately about HIT issues.

Listed below you will find the steps and course sequence for students interested in obtaining a Medical Coder/Biller Applied Technology Diploma. Following the pathway will enable you to complete your degree in the most efficient means possible.

SEMESTER BY SEMESTER MAP FOR FULL- TIME STUDENTS

SEMESTER 1 (SUMMER)	ACTION ITEMS
HSC 2531 – Medical Terminology *(3 cr) (A8)*	
CGS 1570 – Computer Applications *(3 cr)*	
Choose one: **ORI 2000** – Fundamentals of Oral Interpretation *(3 cr)* **SPC 1017 –** Oral Communication *(3 cr)* **SPC 1061 –** Introduction to Academic and Professional Speaking *(3 cr)* **SPC 2608** – Public Speaking *(3 cr)*	
BSC 2084C – Essentials of Anatomy and Physiology I *(4 cr)* *Pre-req: REA 0017, ENC 0025 and MAT 0018 with a grade of C or better or ENC 0027C and MAT 0018 with a grade of C or better or score out on appropriate placement test.* **Program note:** Students who are only seeking the Medical Coder/Biller, A.T.D., can take BSC 2084C Essentials of Anatomy and Physiology I. However, if a student plans to pursue the Health Information Technology, A.S. degree simultaneously or upon completion of the Medical Coder/Biller, A.T.D., the student should complete BSC 2085 Anatomy and Physiology I, BSC 2085L Anatomy and Physiology I Lab, BSC 2086 Anatomy and Physiology II, and BSC 2086L Anatomy and Physiology II Lab. BSC 2085, BSC 2085L, BSC 2086, and BSC 2086L are core requirements of the Health Information Technology, A.S. degree program and cannot be substituted with BSC 2084C. This would increase the total credit hours for the Medical Coder/Biller program to 41 credit hours.	• Meet with the program advisor to confirm your academic and career goals by the end of the semester.
HIM 1433 – Human Diseases *(3 cr) (B8)* *Pre-req: HSC 2531*	

TOTAL SEMESTER CREDIT HOURS: 16

SEMESTER 2 (FALL)	ACTION ITEMS
HIM 1300 – Health Care Delivery Systems *(3 cr) (A8)*	• Complete HIT Student Orientation.
HIM 2012 – Legal Aspects of Health Information Technology *(3 cr)* *(B8)* *Pre-req: HIM 1300*	• Become a student member of the American Health Information Management Association (AHIMA) at www.ahima.org. • Become a student member of the Northeast Florida Health Information Management Association (NEFHIMA) at www.nefhima.org.
HIM 2282 – ICD-10-CM Coding *(3 cr)* *Pre-req: HSC 2531, HIM 1433, BSC 2084C*	• Check with your advisor for important deadlines and dates. • Ask about options to pursue an Associate in Science degree in Health Information Technology.

TOTAL SEMESTER CREDIT HOURS: 9

SEMESTER 3 (SPRING)	ACTION ITEMS
HIM 2273C – Medical Billing and Insurance *(3 cr)* *Pre-req: HIM 2282, HIM 2253*	• Meet with the program advisor to confirm or update your academic/career goals by the end of the semester.
HIM 2253 – Current Procedural Terminology (CPT) Coding *(3 cr) (A8)* *Pre-req: HSC 2531, HIM 1433, BSC 2084C*	• Check with your advisor for important deadlines and dates. • Complete your application for graduation!
HIM 2283 – Advanced Medical Coding *(3 cr) (B8)* *Pre-req: HIM 2282, HIM 2723 & HIM 2253*	• Complete the Graduate Information Sheet provided to you by the program advisor.
HIM 2723 – ICD-10-PCS Coding *(3 cr) (A8)* *Pre-req: HSC 2531, HIM 1433, BSC 2084C*	

TOTAL SEMESTER CREDIT HOURS: 12
MCB, ATD MINIMUM: 37 CREDIT HOURS|PATHWAY TOTAL: 37 CREDIT HOURS

[i] Degree plans may change in later catalogs. You may use this pathway if you entered the college on or before this date.

POST-GRADUATION ACTION ITEMS

- Upon successful completion of the program course work, register for the Certified Coding Associated (CCA) exam at https://www.ahima.org/certification-careers/certifications/.
- Successfully complete the CCA exam. We highly recommend you take the exam within 6-8 weeks after graduation.
- Report your CCA exam results to the program advisor.
- Gain employment as a Certified Coding Associate!
- Complete the Graduate Survey. You will receive this survey via email from the program advisor within six months after completing your certificate.

MEDICAL CODER/BILLER, A.T.D. (37 CREDITS)

Guided Pathway: Medical Coder/Biller Applied Technology Diploma (PART-TIME).

For more information, visit www.fgc.edu and your academic advisor.

PART-TIME

PATHWAY

The Medical Coder/Biller program is designed to prepare students for coding careers in a variety of healthcare settings including hospitals, clinics, long-term care facilities, and insurance companies. Coding professionals read and analyze medical records, convert medical record data to diagnosis and procedure codes, and use codes to receive proper reimbursement for healthcare services. Industry job titles include entry level coder, medical record coder, clinical coder, coding technician, coding clerk, and medical coder/biller.

Program content includes, but is not limited to, medical terminology, anatomy and physiology, coding systems, fundamentals of disease processes, healthcare delivery systems, basics of medical records services, ethical and legal responsibilities, safety/security procedures, basic data processing, and employability skills. Upon completion of the program, graduates are eligible to take the Certified Coding Associate (CCA) National Certification Exam offered through the American Health Information Management Association (AHIMA).

Students must attain a minimum grade of C in all required courses.

To be officially considered for this program a student must:

1. Be a high school graduate or have a GED,
2. Complete a Florida Gateway College application; and
3. Complete the Test of Adult Basic Education (TABE) with a score of math 9, language 11, reading 11 by the end of the program.

Program Learning Outcomes

Upon completion of the Medical Coder/Biller Applied Technology Diploma, graduates will be able to:

1. Identify and solve HIT problems.
2. Apply diagnostic and procedure codes according to current guidelines.
3. Communicate appropriately about HIT issues.

Listed below you will find the steps and course sequence for students interested in obtaining a Medical Coder/Biller Applied Technology Diploma. Following the pathway will enable you to complete your degree in the most efficient means possible.

SEMESTER BY SEMESTER MAP FOR PART- TIME STUDENTS

SEMESTER 1 (SUMMER)	ACTION ITEMS
HSC 2531 – Medical Terminology *(3 cr) (A8)*	
BSC 2084C – Essentials of Anatomy and Physiology I *(4 cr)* *Pre-req: REA 0017, ENC 0025 and MAT 0018 with a grade of C or better or ENC 0027C and MAT 0018 with a grade of C or better or score out on appropriate placement test.* **Program note:** Students who are only seeking the Medical Coder/Biller, A.T.D., can take BSC 2084C Essentials of Anatomy and Physiology I. However, if a student plans to pursue the Health Information Technology, A.S. degree simultaneously or upon completion of the Medical Coder/Biller, A.T.D., the student should complete BSC 2085 Anatomy and Physiology I, BSC 2085L Anatomy and Physiology I Lab, BSC 2086 Anatomy and Physiology II, and BSC 2086L Anatomy and Physiology II Lab. BSC 2085, BSC 2085L, BSC 2086, and BSC 2086L are core requirements of the Health Information Technology, A.S. degree program and cannot be substituted with BSC 2084C. This would increase the total credit hours for the Medical Coder/Biller program to 41 credit hours.	• Meet with the program advisor to confirm your academic and career goals by the end of the semester.

TOTAL SEMESTER CREDIT HOURS: 7

SEMESTER 2 (FALL)	ACTION ITEMS
HIM 1433 – Human Diseases *(3 cr) (B8)* *Pre-req: HSC 2531*	• Complete HIT Student Orientation. • Become a student member of the American Health Information Management Association (AHIMA) at www.ahima.org. • Become a student member of the Northeast Florida Health Information Management Association (NEFHIMA) at
HIM 1300 – Health Care Delivery Systems *(3 cr) (A8)*	
HIM 2012 – Legal Aspects of Health Information Technology *(3 cr) (B8)*	

	www.nefhima.org.
Pre-req: HIM 1300	• Check with your advisor for important deadlines and dates. • Ask about options to pursue an Associate in Science degree in Health Information Technology.

TOTAL SEMESTER CREDIT HOURS: 9	
SEMESTER 3 (SPRING)	**ACTION ITEMS**
HIM 2253 – Current Procedural Terminology (CPT) Coding *(3 cr) (A8)* *Pre-req: HSC 2531, HIM 1433, BSC 2084C* **HIM 2723** – ICD-10-PCS Coding *(3 cr) (A8)* *Pre-req: HSC 2531, HIM 1433, BSC 2084C*	• Meet with the program advisor to confirm your academic and career goals by the end of the semester.

TOTAL SEMESTER CREDIT HOURS: 6	
SEMESTER 4 (SUMMER)	**ACTION ITEMS**
CGS 1570 – Computer Applications *(3 cr)* Choose one: **ORI 2000** – Fundamentals of Oral Interpretation *(3 cr)* **SPC 1017** – Oral Communication *(3 cr)* **SPC 1061** – Introduction to Academic and Professional Speaking *(3 cr)* **SPC 2608** – Public Speaking *(3 cr)*	• Meet with the program advisor to confirm your academic and career goals by the end of the semester.

TOTAL SEMESTER CREDIT HOURS: 6	
SEMESTER 5 (FALL)	**ACTION ITEMS**
HIM 2282 – ICD-10-CM Coding *(3 cr)* *Pre-req: HSC 2531, HIM 1433, BSC 2084C*	• Meet with the program advisor to confirm your academic and career goals by the end of the semester. • Check with your advisor for important deadlines and dates.

TOTAL SEMESTER CREDIT HOURS: 3	
SEMESTER 6 (SPRING)	**ACTION ITEMS**
HIM 2273C – Medical Billing and Insurance *(3 cr)* *Pre-req: HIM 2282, HIM 2253* **HIM 2283** – Advanced Medical Coding *(3 cr) (B8)* *Pre-req: HIM 2282, HIM 2723 & HIM 2253*	• Meet with the program advisor to confirm or update your academic/career goals by the end of the semester. • Check with your advisor for important deadlines and dates. • Complete your application for graduation! • Complete the Graduate Information Sheet provided to you by the program advisor.

TOTAL SEMESTER CREDIT HOURS: 6
MCB, ATD MINIMUM: 37 CREDIT HOURS|PATHWAY TOTAL: 37 CREDIT HOURS

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POST-GRADUATION ACTION ITEMS

- Upon successful completion of the program course work, register for the Certified Coding Associated (CCA) exam at https://www.ahima.org/certification-careers/certifications/.
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