



DISTRICT BOARD OF TRUSTEES AGENDA

**DATE & TIME:
NOVEMBER 9, 2023**

**5:00 PM- REGULAR MEETING
LOCATION:
UNION COUNTY SCHOOL BOARD OFFICE
55 SW 6TH STREET
LAKE BUTLER, FL**



FLORIDA GATEWAY COLLEGE

MISSION STATEMENT

Approved by the Board of Trustees on June 8, 2023

The mission of Florida Gateway College is to provide superior instruction, nurture individual development, and enrich the community through affordable, quality higher education programs and lifelong learning opportunities.

To achieve the Mission and perform the functions set forth in the Institutional Mission Statement, the College will pursue goals to: Serve, Enhance, and Grow

Goal 1 Success

Improve student persistence, retention, and learning through instructional excellence and exceptional support services.

Objectives:

1. Implement proactive advising strategies throughout all college units
2. Use innovation, technology, and best practices in instruction to provide rigorous and engaging learning experiences.
3. Expand transfer pathways by increasing program articulation agreements with higher education institutions.
4. Establish a comprehensive Career Center that helps students align educational and career goals and promotes job exploration and planning to prepare them for success in their chosen career.

Goal 2 Engagement

Promote economic development and community enrichment through business partnerships, service, and engagement

Objectives:

1. Engage students, faculty and staff in community service and service learning activities.
2. Provide client-focused, customized corporate training to enhance continuous employee growth and development
3. Culturally and intellectually enrich the community through diverse entertainment and cultural activities
4. Promote student engagement by providing opportunities to participate in student organizations, competitions, and campus life activities.

Goal 3 Academics and Lifelong Learning

Foster a culture of cradle to grave learning through formal, non-formal and informal education offerings that provide the foundation for lifelong learning.

Objectives:

1. Offer learning experiences that inspire students to obtain knowledge outside of the educational system and the motivation to continue learning throughout their lifespan.
2. Provide a general education core that gives students a broad, common foundation of knowledge, skills, and abilities to succeed within personal, social and career goals.
3. Provide instruction in a variety of delivery methods and flexible course schedules

Goal 4 Assessment, Accountability, and Improvement

Ensure college vitality and enhance college services through a culture of accountability and continuous improvement.

Objectives:

1. Institutionalize a system for planning, budgeting, and assessment to ensure decisions are data driven and lead to improvement.
2. Promote fiscal stability and efficiency of college operations through effective allocation and use of resources.
3. Evaluate the viability and relevance of current programs and perform community and regional studies to find opportunities for new program development.

Goal 5 Institutional Resource Development

Ensure institutional resources are adequate to enhance student learning, instructional quality, and support educational programs.

1. Increase revenue by aligning resource development activities, cultivate new avenues of funding, and pursue opportunities to enhance existing resources.
2. Build and maintain accessible facilities, infrastructure, and grounds that functionally and aesthetically meet institutional needs.
3. Incorporate emerging technologies that enhance student learning, support faculty/staff productivity, and ensure organizational effectiveness.
4. Provide learning/information resources that are appropriate to support instruction and enhance program quality through foundation endowments.
5. Provide comprehensive professional development opportunities that improve teaching and learning, develop leadership, and strengthen employee skills

Goal 6 Access

Develop multiple pathways for equal and equitable access to the college's programs and services by reducing barriers to enrollment and progression, and improve student academic achievement and goal attainment.

1. Develop and implement a Strategic Enrollment Management Plan that will increase enrollment.
2. Implement a marketing plan that will promote the activities of the college and increase awareness of the role it plays in the lives of the community.
3. Provide a college website and Information Technology Systems that is well organized and easy to use for seamless access to college enrollment and progression processes and information pertinent to students, faculty, staff, and community.
4. Establish an Access/Diversity Committee to review, assess and recommend potential additional opportunities to increase diversity in both our student body and for new faculty and staff.
5. Create Scheduling options to meet the needs across diverse student populations.

**FLORIDA GATEWAY COLLEGE
DISTRICT BOARD OF TRUSTEES**

November 09, 2023

5:00 pm, Regular Meeting

Union County School Board Office

- I. Call to Order
- II. Pledge of Allegiance
- III. Audience of Any Citizen
The FGC Board of Trustees will hear any citizen who wishes to address the Board, on a one time basis, pertaining to a relevant topic. If the Board wishes to hear more about the topic, that topic will be scheduled for a future Board Meeting. Each speaker is limited to three minutes and the time dedicated to this topic will not exceed twenty minutes.
- IV. *Approval of Board Minutes
 - A. *October 12, 2023
- V. Student Government Report {SGA Representative}
 - A. General Information
- VI. *Presentation of Consent Agenda
The items on the consent agenda are routine business, state directives, and/or compliance items. All items have been reviewed by the Board attorney and have been available to the Board for its examination. Any trustee can request a topic to be removed from the consent agenda and discussed further. Typographical errors will be noted and corrected in the Board Minutes.
 - A. *Personnel Matters
 - B. *Routine Contracts and Agreements
 - C. *Surplus Property
 - D. *Approval of Program Changes
 - E. *Approval of New Courses
 - F. *Approval of New Programs
 - G. *Approval of Revised Policy 6Hx12:9-22, Student Scholarships
- VII. Academic Affairs {P. Gavin}
 - A. General Information
- VIII. Student Affairs and Public Information {A. Cardenas}
 - A. General Information
- IX. Enrollment and Marketing {K. Schrader}
 - A. General Information
- X. Business Services Report {M. Holloway}

FGC Board of Trustees

November 09, 2023

Page 2 of 2

- A. General Information
 - B. *Budget Amendment Number Four (4) Restricted Current Fund (Fund 2) Fiscal Year 2023-2024
 - C. *Budget Amendment Number Four (4) Capital Outlay Plan for Unexpended Plant Fund (7) Budget Fiscal Year 2023-2024
- XI. President's Report {L. Barrett}
- A. General Information
 - B. STEM II Building Presentation {D. Kail}
- XII. Topics for future meetings
- XIII. Inspect Warrant Register
- XIV. Set Time for the Next Meeting

Date: January 11, 2024
Time: 5:00 pm / Regular Meeting
Florida Gateway College Board Room
Administration Bldg. 1

*Denotes Board of Trustees' action items

MINUTES
FLORIDA GATEWAY COLLEGE
DISTRICT BOARD OF TRUSTEES
October 12, 2023
5:00 pm, Regular Meeting
FGC Administration Building, Board Room

In the absence of the Board Chair and Vice Chair, Dr. Barrett requested Board members to elect Mr. Lindsey Lander as the Chair Person of today's meeting,

Ms. Suzanne Norris made a motion to approve Mr. Lindsey Lander as temporary Board Chair of the October 12th FGC Board of Trustees meeting. Dr. Miguel Tepedino seconded the motion and the motion carried unanimously on a voice vote.

I. Call to Order

The regular meeting of the District Board of Trustees was called to order October 12, 2023 at 5:00 p.m. by Temporary Chairperson Lindsey Lander.

Trustees David Crawford and Renae Allen were absent.

All votes were unanimous unless stated otherwise.

II. Pledge of Allegiance

Ms. Zamaria Granado led the board in the Pledge of Allegiance.

III. Audience of Any Citizen

There were no citizens that elected to speak.

IV. Approval of Minutes

Prior to the approval of the minutes and in accordance with Fla. Stat. § 112.3143(4)(b), Board Attorney Meagan Logan read publicly the written memorandum disclosing the nature of the conflict from the September 14, 2023 Board meeting that was incorporated into the minutes. Ms. Suzanne Norris made a motion to approve the September 14, 2023 Board meeting minutes. Dr. Jim Surrency seconded the motion and the motion carried unanimously on a voice vote.

V. Student Government Report

Ms. Zamaria Granado, SGA President updated Board members on recent events. SGA hosted several events during September which included, Trivia Day, Constitution Day, Club Rush, Fall Festival and Transfer Career Day.

VI. Presentation of Consent Agenda

- A. *Personnel Matters
- B. *Routine Contracts and Agreements
- C. *Approval of Program Changes
- D. *Approval of New Courses
- E. *Approval of New Programs

Ms. Kathryn McInnis made a motion to approve the Consent Agenda consisting of items “A” through “E”. Mr. John Medina seconded the motion and the motion carried unanimously on a voice vote.

VII. Academic Affairs

Ms. Ann Brown Assistant Dean Nursing and Health Sciences started her report by thanking Ms. Kathryn McInnis and the Dixie County Foundation for donating several food/snack items for our Olustee campus students. The Florida Society of Environmental Analysts awards one Fredrick C. Bothe Scholarship for environmental studies a year. This year they awarded two scholarships, both of which are FGC students. The Educational Affairs Committee met yesterday to review the BS degree in Business Administration. The committee has approved the curriculum, the next step will be presenting it to Board members for approval for submission to the state and to SACS.

Ms. Brown reported that our Coordinator of Library Services Kay Hogan has been appointed to the Continuing Education Committee of Northeast FL Library Information Network for a three-year term. Several students took their AWS Welding exams, with an overall pass rate of 89%.

Lastly, Dr. Cross submitted the AS degree in Early Childhood self-study report for reaccreditation with NAEYC. Dr. Carswell and Dr. Peace submitted the Grow Your Own Teacher Apprenticeship Grant proposal to provide funds to develop an elementary education teacher apprenticeship program with one or more districts in our service area.

VIII. Student Affairs and Public Information

Mr. Anthony Cardenas, Vice President of Student Affairs and Public Information gave an update on Student Activities events this month. Student Activities had 77 students travel to Orlando for Halloween Horror Nights. On October 31st they will host a campus-wide Trick-or-Treat event which will include every department and office. On September 27th the FGC Fall Festival was held with more than 300 student participants. As part of the FGC Fall Festival Program, our career services office hosted their annual Career and Transfer Fair which included multiple colleges and career representatives.

Lastly, we will host the FGC Invitational XC Meeting tomorrow at Alligator Lake Park. The women's race begins at 9:00 a.m. and the men begin at 9:30 a.m. Dr. Barrett will be the official starter of the race. Our women's football team concludes its preseason this Saturday with a scrimmage at Santa Fe College. Our men's basketball participated in three preseason games in Tallahassee last weekend and will be at the All-American Jamboree in Orlando this weekend.

IX. Enrollment and Marketing

Ms. Kacey Schrader, Dean of Enrollment and Marketing, reported on Fall enrollment, we are up in headcount compared to this time last year with 2,885 students compared to 2,874 at this point last year. We are up 4% in credit hours compared to this time last year which is 26,133 compared to 25,149. Spring registration opens on October 30th. Applications for spring are up by 50% compared to last year.

Ms. Schrader continued her report by stating that the Financial Aid office has added a very large Scholarship Wall of Fame decal outside the Financial Aid department, that will display all of the scholarships we have and acknowledge those awards. On October 24th Financial Aid is coordinating a Music and Games in the Pines event in collaboration with the Student Affairs department. Dual Enrollment and Recruitment attended the DE parent meeting at Baker County HS on October 2nd with 200 students in attendance, that evening they also attended college night at Baker County HS. Other dual enrollment parent meetings include CHS on October 10th, tonight, and the FWHS parent meeting will be on October 24th. Two Dual Enrollment information sessions were held at FGC on October 3rd and 5th.

Ms. Schrader ended her report by saying they are working to create a Student Spotlight Series; the goal is to offer a student's perspective and experience with a program and FGC. Our first spotlight is Owen Cox, a welding student who graduates this fall, he already has a job lined up with the Forestry Service.

X. Business Services

Ms. Michelle Holloway, Vice-President of Business Services requested Board consideration of the following items:

- A. General Information
- B. * Budget Amendment Number Three (3) Restricted Current Fund (Fund 2) Fiscal Year 2023-2024

Mr. Chuck Brannan made a motion to approve Budget Amendment Number Three (3) Restricted Current Fund (Fund 2) Fiscal Year 2023-2024. Dr. Miguel Tepedino seconded the motion and the motion carried unanimously.

- C. * Budget Amendment Number Three (3) Capital Outlay Plan for Unexpected plant Fund (7) Budget Fiscal year 2023-2024

Dr. Jim Surrency made a motion to approve Budget Amendment Number Three (3) Capital Outlay Plan for Unexpected Plant Fund (Fund 7) Budget Fiscal Year 2023-2024. Mr. John Medina seconded the motion and the motion carried unanimously.

- D. * Annual Comprehensive Safety Inspection Report

Ms. Kathryn McInnis made a motion to approve the Annual Comprehensive Safety Inspection Report. Dr. Miguel Tepedino seconded the motion and the motion carried unanimously.

XI. President's Report

- A. General Information

Dr. Barrett began his report by reviewing the schedule of the design and construction for the new Innovation and Simulation building. The Levy Performing Arts Center has been undergoing renovations, from gutting dressing rooms to repainting and upgrading the audio-visual system.

President Barrett thanked Trustee Kathryn McInnis and Dixie County Foundation President Carol West for their recent meeting about integrating some of our scholarships with the Dixie County Foundation each year.

He continued by announcing the FGC Entertainment Series will be hosting Sean of the South, Taylor Swift simulation concert in the Howard Conference Center and a Beatles cover band, in 2024.

Lastly, the college has decided to move away from the Florida College System Risk Management for our health insurance plans. Our new plan will be through Florida Blue with coverages being the same, there will be dental and vision plans available as well, set to begin January 1, 2024.

B. Foundation update {L. Pinchouck}

Lee Pinchouck, Executive Director of the Foundation, gave updates in the Foundation office. He was happy to report that 80% of faculty and staff are contributors to the Foundation. The Foundation's annual Giving Day will be held on November 14. He briefly reviewed the Foundation's 2023 Financial Statement Audit.

C. *Acceptance of the Foundation Audit Report {L. Pinchouck}

Ms. Suzanne Norris made a motion to approve the Foundation Audit Report. Ms. Kathryn McInnis seconded the motion and the motion carried unanimously.

D. *Recertification of the Foundation {L. Pinchouck}

Ms. Suzanne Norris made a motion to approve the Recertification of the Foundation. Dr. Jim Surrency seconded the motion and the motion carried unanimously.

D. *Fixed Wireless Holdings, LLC and Clearwire Spectrum Holdings III, LLC Agreement {M. Logan}

Mr. John Medina made a motion to approve the Fixed Wireless Holdings, LLC and Clearwire Spectrum Holdings III, Agreement. Ms. Suzanne Norris seconded the motion and the motion carried unanimously.

XIII. Topics for Future Meetings

XIV. Inspect Warrant Register

XV.

Set Time for the Next Meeting

November 9, 2023

5:00 pm Regular Meeting

Location meeting: Union County School Board Office

55 SW 6th Street. Lake Butler, FL. 32054

The meeting adjourned at 5:45 pm

Mr. David Crawford, Chair

Dr. Lawrence Barrett, Secretary

AGENDA ITEM: V.A.

Student Government Report

- A.** General Information: A representative from the Student Government Association will report on recent and upcoming activities and events.

AGENDA ITEM: VI.A.

Personnel Matters

- A. The Personnel Matters reflect the standard and usual personnel operations of the college. The College requests approval of the attached listings of Personnel Matters that includes: Terminations, Appointments, Reappointments, Replacements, Transfers, Students, Short Term Contracts, and Adjunct Faculty.

PERSONNEL MATTERS
November 09, 2023
BOARD OF TRUSTEES MEETING

RESIGNATIONS/RETIREMENTS/TERMINATIONS:

| | | |
|------------------|--|------------|
| Collins, Matthew | Assistant Professor, Political Science (position to be filled) | 09/28/2023 |
|------------------|--|------------|

APPOINTMENTS/REAPPOINTMENTS/REPLACEMENTS/TRANSFERS:

| | | |
|-------------------|---|-----------------------|
| Callum, Nicole | Assistant Coach Flag Football, Athletics, Part-time, Temporary | 09/27/2023-12/31/2023 |
| Cribbs, Derriel | Coordinator Life Safety & Security Systems, Facilities, Transfer | 10/09/2023 |
| Fretwell, Cynthia | Communication Specialist I, Dual Enrollment & Recruitment, Transfer | 11/01/2023 |
| Hammerle, Heather | Executive Assistant, Business Services, Promotion | 10/16/2023 |
| McKinnon, Joseph | Assistant Professor, CDL, Full Time | 10/16/2023 |
| Ross, Alexis | Administrative Specialist, Academic Affairs, Full Time | 10/02/2023 |

STUDENTS:

| | | |
|---------------|---|-----------------------|
| Chapman, Mark | Student Assistant, Audio Visual, Part-time, Temporary | 09/25/2023-12/18/2023 |
| Ruwe, Madison | Student Assistant, Library, Part-time, Temporary | 09/18/2023-12/08/2023 |

ADJUNCT FACULTY/OVERLOAD CONTRACTS:

See attached pages

| Primary Instructor | CRN | Course Number and Section | Course Title | Credits | Part of Term | Start Date | End Date |
|--------------------|---------|---------------------------|--------------------------------|---------|--------------|------------|-----------|
| Anderson, Shanna | 10178 | HUM 2020 019 | Introduction to the Humanities | 3 | B8 | 10/12/2023 | 12/8/2023 |
| Appling, Troy | 10728 | ENC 1101 110 | Freshman Composition I | 3 | B8 | 10/12/2023 | 12/8/2023 |
| Baker, Michael | 10722 | ENC 1146 15P | Writing Studio | 1 | B8 | 10/12/2023 | 12/8/2023 |
| Boyd, Austin | 10479 | GLY 1001 015 | Earth Science | 3 | B8 | 10/12/2023 | 12/8/2023 |
| Boyd, Austin | 10478 | GLY 1001 014 | Earth Science | 3 | B10 | 9/27/2023 | 12/8/2023 |
| Brown, Jennifer | 10499 | MAC 1105 006 | College Algebra | 3 | B8 | 10/12/2023 | 12/8/2023 |
| Corbin, Kristin | 10046 | ENC 0025 H71 | Principles of Writing II | 3 | B8 | 10/12/2023 | 12/8/2023 |
| Craig, John | 10471 | CHM 2210 001 | Organic Chemistry | 3 | A16 | 8/21/2023 | 12/8/2023 |
| Craig, John | 10472 | CHM 2210L 011 | Organic Chemistry I Lab | 1 | A16 | 8/21/2023 | 12/8/2023 |
| Dicks, Joseph | 10145 | POS 1041 002 | American Government | 3 | A16 | 10/3/2023 | 12/8/2023 |
| Ganser, Joseph | 10604 | WFTX 0042 S01 | Introduction to Basic Welding | N/A | S | 10/7/23 | 10/28/23 |
| Harvey, Anna | 10212 | SLS 1105 016 | Skills for College Success | 2 | B8 | 10/12/2023 | 12/8/2023 |
| Heeke, Robin | 10142 | AMH 2020 018 | U.S. History from 1865 | 3 | B8 | 10/12/2023 | 12/8/2023 |
| Knight, Kayla | 10036 | ENC 1101 018 | Freshman Composition I | 3 | B10 | 9/27/2023 | 12/8/2023 |
| Kyles, Brandon | Various | Adjunt HVAC Program | Various | N/A | N/A | 8/21/23 | 12/8/23 |
| Morse, April | 10515 | MAT 0028 003 | Elementary Algebra | 3 | B8 | 10/12/2023 | 12/8/2023 |
| Murdoch, Margaret | 10524 | MAT 1033 007 | Intermediate Algebra | 4 | B8 | 10/12/2023 | 12/8/2023 |
| Murdzhev, Pavel | 10177 | HUM 2020 018 | Introduction to the Humanities | 3 | B10 | 9/27/2023 | 12/8/2023 |
| Peace, Matthew | 10727 | MAT 1033 016 | Intermediate Algebra | 4 | B10 | 9/27/2023 | 12/8/2023 |
| Pfleiderer, Daniel | 10294 | WFWX 0007 011 | Wastwater Tr Plant Op Mod 2 | 1.33 | W | 9/25/23 | 10/29/23 |
| Phillips, Deanna | 10278 | CJL 2062 I31 | Constitutional Law | 3 | B12 | 9/13/23 | 12/8/23 |
| Regalado, Daniel | 10152 | POS 1041 016 | American Government | 3 | B8 | 10/12/2023 | 12/8/2023 |
| Regalado, Daniel | 10150 | POS 1041 014 | American Government | 3 | A16 | 9/29/2023 | 12/8/2023 |
| Rogers, Elizabeth | 10740 | SLS 2370 014 | Personal Academic & Career Eng | 3 | B8 | 10/12/2023 | 12/8/2023 |
| Swanson, Misty | 10227 | DEP 2004 016 | Human Growth and Development | 3 | B8 | 10/12/2023 | 12/8/2023 |
| Taylor, Wyatt | 10148 | POS 1041 012 | American Government | 3 | A16 | 9/29/2023 | 12/8/2023 |
| Taylor, Wyatt | 10149 | POS 1041 013 | American Government | 3 | A16 | 9/29/2023 | 12/8/2023 |
| Williams, James | 10144 | POS 1041 001 | American Government | 3 | A16 | 10/2/2023 | 12/8/2023 |
| Williams, James | 10146 | POS 1041 003 | American Government | 3 | A16 | 10/2/2023 | 12/8/2023 |
| Wright, Debra | 10237 | PSY 2012 017 | General Psychology I | 3 | B8 | 10/12/2023 | 12/8/2023 |

AGENDA ITEM: VI.B.

Routine Contracts and Agreements

These contracts, agreements, and/or change orders reflect those which have been signed by the President or the Vice President for Business Services in accordance with Florida Gateway College Procedure 6Hx12:5-01.

Routine Contracts and Agreements

Board Date: November 09, 2023

Florida Gateway College Policy and Procedure Number 6Hx12:5-01 authorizes the President or designee to sign, on behalf of the Board, contracts/agreements the value of which does not exceed \$325,000 and construction contract Change Orders the value of which each individual Change Order shall not exceed \$65,000 or which does not increase the contact Guaranteed Maximum Price. As authorized by this policy/procedure, the President or designee has signed the following contracts, agreements, memorandums and construction change orders.

- 1. Second Party:** Paffe, Madison - Columbia County
Tomberlin, Trystan - Suwannee County

Narrative: Section 1007.27 and 1007.271 Florida Statutes specify that a variety of articulated acceleration mechanisms be available for secondary school students attending Florida public or non-public schools, including Home Education students. The College has entered into a Dual Enrollment Home Education Inter-Institutional Articulation Agreement with the Second Party for the 2023-2024 academic school year.

Cost: None
- 2. Second Party:** Gilchrist County School Board
Levy County School Board
Union County School Board

Narrative: The College has entered into one or more Affiliation Agreements with each of the counties listed above for the 2023-2024 academic school year. These Agreements provide educational experience to the College's Teacher Preparation Program students at facilities operated by the District.

Cost: None
- 3. Second Party:** Blue Cross and Blue Shield of Florida - Jacksonville, FL

Narrative: The College entered into an Agreement with Blue Cross and Blue Shield of Florida to provide a Group Health Plan for employees and covered dependents.

Cost: 12.68% of earned premium
- 4. Second Party:** Baya Pointe Nursing and Rehabilitation Lake City, FL

Narrative: The College has entered into one or more Clinical Education Agreements or Memorandums of Agreement (MOA) with each of the health-related organizations and/or agencies listed above. These Agreements or MOA's allow FGC students enrolled in the Associate of Science in Nursing, Bachelor of Science in Nursing, Practical Nursing, Patient Care Assistant, Physical Therapist Assistant, Health Information Technology, Emergency Medical Services or Pharmacy Technology program to gain clinical laboratory experience at facilities operated by these organizations/agencies.

Cost: None
- 5. Second Party:** W.W. Gay Fire & Integrated Systems - Jacksonville, FL

Narrative: The College entered into an Agreement with W.W. Gay Fire to replace a fire pump relief valve.

Cost: \$ 2,300.00

- 6. Second Party:** Statista, Inc. - New York, NY
Narrative: The College entered into a Renewal Agreement with Statista, Inc. for the license which grants access to statistics and studies on over 80,000 topics from more than 22,500 sources.
Cost: \$ 4,440.00
- 7. Second Party:** Alligator Lake Recreation Facility - Lake City, FL
Narrative: The College entered into a Facility Rental Agreement with Alligator Lake Recreation Facility to hold a Cross Country Meet on October 13, 2023.
Cost: None
- 8. Second Party:** CORA Physical Therapy - Jacksonville, FL
Narrative: The College entered into an Agreement with CORA Physical Therapy to provide athletic trainer services and conditioning for the FGC athletic program.
Cost: \$ 18,200.00
- 9. Second Party:** IonWave Technologies, Inc. - Springfield, MO
Narrative: The College entered into a 5-year Agreement with IonWave Technologies, Inc. to provide contract and insurance certificate management software.
Cost: \$ 9,765.00 for year 1, with an increase each year
- 10. Second Party:** W.W. Gay Mechanical Contractor, Inc. - Gainesville, FL
Narrative: The College entered into an Agreement with W.W. Gay Mechanical Contractor, Inc. to install Steel piping lines to Existing lines inside of Tunnel to Building # 6.
Cost: \$138,732.00

AGENDA ITEM: VI.C.

Surplus Property

The College requests Board approval to remove the attached list of equipment from the inventory and dispose of the property in accordance with Section 274.06, Florida Statutes.

**FLORIDA GATEWAY COLLEGE
SURPLUS EQUIPMENT LIST
August 2023
Board Meeting Date: August 10 2023**

| | A | B | C | D | E |
|----|---|-------------------------------------|-----------------------|----------------------|-------------------|
| 1 | | | | | |
| 2 | DECAL | DESCRIPTION | PURCHASE VALUE | PURCHASE DATE | CLASS CODE |
| 3 | 10996 | Dell OptiPlex 990 Small Form Factor | 1,502.57 | 05/24/12 | 1 |
| 4 | 12548 | Dell Optiplex 7450 AIO | 1,105.81 | 04/05/19 | 1 |
| 5 | 12529 | Dell Optiplex 5060 SFF | 910.05 | 04/05/19 | 1 |
| 6 | 11655 | Crestron DMPS 100 | 200.00 | 05/04/21 | 1 |
| 7 | 11518 | CISCO 1941/K9 DRAM IP BASE | 1,210.47 | 12/04/13 | 1 |
| 8 | 11519 | CISCO 1941/K9 DRAM IP BASE | 1,210.47 | 12/04/13 | 1 |
| 9 | 9605 | Epson Powerlite PL6100I Projector | 1,809.00 | 06/20/07 | 1 |
| 10 | 12530 | Dell Optiplex 5060 SFF | 910.05 | 04/05/19 | 1 |
| 11 | 10268 | Dell Optiplex 960 | 1,697.55 | 02/25/10 | 1 |
| 12 | 7197 | Hewlett Packard 4000N Laser Printer | 1,259.51 | 04/14/99 | 1 |
| 13 | 10898 | CANON DR7550 Scanner | 5,288.81 | 03/14/12 | 1 |
| 14 | 12234 | Dell Optiplex 7450 AIO | 1,146.28 | 03/28/18 | 1 |
| 15 | 12241 | Dell Optiplex 7450 AIO | 1,146.28 | 03/28/18 | 1 |
| 16 | 11909 | Dell OptiPlex 9030 AIO | 979.46 | 07/27/15 | 1 |
| 17 | 12305 | Dell OptiPlex 5250 All in One | 931.45 | 05/15/18 | 1 |
| 18 | 11508 | APPLE MACBOOK AIR | 1,308.00 | 11/01/13 | 1 |
| 19 | 11519 | CISCO 1941/K9 DRAM IP BASE | 1,210.47 | 12/04/13 | 1 |
| 20 | 11518 | CISCO 1941/K9 DRAM IP BASE | 1,210.47 | 12/04/13 | 1 |
| 21 | 11517 | CISCO 1941/K9 DRAM IP BASE | 1,210.47 | 12/04/13 | 1 |
| 22 | | | | | |
| 23 | | | | | |
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| 25 | | | | | |
| 26 | | | | | |
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| 35 | | | | | |
| 36 | | | | | |
| 37 | | TOTAL | 26,247.17 | | |
| 38 | | | | | |
| 39 | | | | | |
| 40 | 1= OBSOLETE | | | | |
| 41 | 2=SALVAGE/USED FOR PARTS | | | | |
| 42 | 3=TOO COSTLY FOR REPAIRS | | | | |
| 43 | 4=SALVAGE NOT REPAIRABLE | | | | |
| 44 | 5=STOLEN (see attached report) | | | | |
| 45 | 6=TRADED (see attached form) | | | | |
| 46 | 7=TRANSFERRED TO ANOTHER AGENCY | | | | |
| 47 | 8= SURPLUS NOT COST EFFECTIVE TO MAINTAIN | | | | |
| 48 | 9= SURPLUS TO BE SOLD AND OR SOLD FOR PARTS | | | | |
| 49 | 10= NATIONAL RECALL | | | | |
| 50 | 11= OTHER | | | | |
| 51 | | | | | |

AGENDA ITEM: VI.D.

Approval of Program Changes

The College requests Board approval of the following program changes, which have been approved by the FGC Educational Affairs Committee and are being proposed to allow entrance into the BS in Business Administration seamless. Effective date of implementation: Fall 2024

Accounting Technology Management, C.C.C.: This program change will replace the required course of Introduction to QuickBooks (APA 2144) with Accounting Software Applications (ACG 2453). QuickBooks for desktop is no longer being produced, so the change is necessary. The new course meets industry standards and is also transferable.

Accounting Technology Operations, C.C.C.: This program change will replace the required course of Introduction to QuickBooks (APA 2144) with Accounting Software Applications (ACG 2453). QuickBooks for desktop is no longer being produced, so the change is necessary. The new course meets industry standards and is also transferable.

Accounting Technology Specialist, C.C.C.: This program change will replace the required course of Introduction to QuickBooks (APA 2144) with Accounting Software Applications (ACG 2453). QuickBooks for desktop is no longer being produced, so the change is necessary. The new course meets industry standards and is also transferable.

Business Administration A.S.: This program change will replace the required course of Introduction to QuickBooks (APA 2144) with Accounting Software Applications (ACG 2453) or Survey of Calculus (MAC 2233). QuickBooks for desktop is no longer being produced, so the change is necessary. The new course meets industry standards and is also transferable.

Business Development and Entrepreneurship, C.C.C.: This program change will replace the required course of Introduction to QuickBooks (APA 2144) with Accounting Software Applications (ACG 2453). QuickBooks for desktop is no longer being produced, so the change is necessary. The new course meets industry standards and is also transferable.

AGENDA ITEM: VI.E.

Approval of New Courses

The College requests Board approval to offer the following new courses, which have been approved by the FGC Educational Affairs Committee and are being proposed for a new BS degree in Business Administration. Effective Date of implementation: Fall 2024

Accounting Software Applications (ACG 2453): In this new course, students will gain a working knowledge of computerized accounting using software commonly used in business. This course will replace QuickBooks for Desktop (APA 2144), since it is no longer being produced.

Managerial Financial Analysis (ACG 4173): This new course addresses the use of accounting and finance information in a managerial setting to support decision making. Students will learn how to classify and analyze financial data included on various financial statements and analyze ethical and/or social responsibility issues that may arise. This is one of the required courses for the new Bachelor of Science in Business Administration.

Legal Environment of Business (BUL 4310): This new course is an introduction to the legal environment of business and organizations. The course emphasizes public and regulatory law and the social, political and ethical aspects of legal issues in business. This is one of the required courses for the new Bachelor of Science in Business Administration.

Principles of Entrepreneurship (ENT 3004): This new course is an introduction to the general theories, principles, concepts, and practices of entrepreneurship. The course will provide students with a basic foundation in entrepreneurship, finance and accounting. This is one of the required courses for the new Bachelor of Science in Business Administration.

Business Finance (FIN 3403): This new course examines the financial decision making in the corporate form of enterprise, and studies the sources and uses of funds. An emphasis is placed on quantitative analysis of cash flows, working capital management, ration analysis, capital budgeting techniques, short and long-term financing, capital structure and value of the firm, and costs of capital. This is one of the required courses for the new Bachelor of Science in Business Administration.

Business Writing (GEB 3213): This new course is a study of the basics of business writing and introduces students to common formats, such as the memo, letter, and report. The course will stress techniques to improve writing skills and will teach strategies for internal and external communication situations, audience analysis, and communication through technology. This is one of the required courses for the new Bachelor of Science in Business Administration.

Ethical Issues for Business Leaders (GEB 3434): This new course uses a case study approach to focus on the significant ethical and legal issues facing today's business leaders. The theoretical and philosophical background will be presented along with current real-life examples of ethics in the workplace. This is one of the required courses for the new Bachelor of Science in Business Administration.

Concept of Management (MAN 3025): This new course is a study of the major functions of supervision and management including the functions of planning, staffing, and directing. Emphasis is placed on learning how to communicate more effectively with employees and how to increase leadership effectiveness. This is one of the required courses for the new Bachelor of Science in Business Administration.

Organizational Behavior (MAN 3240): This new course provides a study of individual and group behavior in organizations. Students will develop skills and methods relating to effective organization management. Course content includes the importance of group motivation and group dynamics, conflict resolution, goal setting and rewards, and effective job design. This is one of the required courses for the new Bachelor of Science in Business Administration.

Managerial Theory (MAN 3353): This new course is a study of the basic concepts and theories of management, and includes the functional roles and processes for planning, leading, and organizing. The course will also cover team development, leadership, strategic development, decision making, ethics, and globalization. This is one of the required courses for the new Bachelor of Science in Business Administration.

Project Management (MAN 3583): This new course focuses on the essentials of effective project management and the activities in which individuals strive to achieve a specific objective through deliberate methodical planning using particular interrelated tasks and effective uses of various resources. This is one of the required courses for the new Bachelor of Science in Business Administration.

Leadership and Group Dynamics (MAN 4120): This new course focuses on the essential concepts and theories of leadership, offering insights into the roles and processes vital for effective planning, leadership, and organization. Students will engage in team development, leadership strategies, and strategic planning. This is one of the required courses for the new Bachelor of Science in Business Administration.

Customer Relations for Managers (MAN 4162): This new course focuses on relationship building for all customers of an organization. It highlights the importance of business relationships, successful negotiation strategies, and promotion of the organization through media relations. This is one of the required courses for the new Bachelor of Science in Business Administration.

Human Resources Management (MAN 4301): This new course is a study of all aspects of human resource management including recruitment, selection, retention, turnover, benefits and compensation, performance, training and development, policies, and procedures. The curriculum provides a study of employment law, labor relations, and employee relations. This is one of the required courses for the new Bachelor of Science in Business Administration.

Operations Management (MAN 4504): This new course is a study of operational decision-making techniques to improve the processes and productivity in organizations. Topics include quality and outcomes, efficiency, forecasting, work-flow processes, inventory control, design of goods and services, waiting lines, critical path, and managing a project. This is one of the required courses for the new Bachelor of Science in Business Administration.

Strategic Management (MAN 4720): This new course is designed to integrate prior business courses through the study and discussion of real organizational situations, including ethical and global issues, and the influence of the external environment. This is one of the required courses for the new Bachelor of Science in Business Administration.

Marketing Management (MAR 3023): This new course examines the function of marketing in our economic system and the role of the consumer in marketing decisions. The students will learn about decision making for marketing managers and how to provide goods and services that are priced, promoted, and distributed to meet the organizational goals in a changing environment.

AGENDA ITEM: VI.F.

Approval of New Programs

The College requests Board approval to offer the following new programs, which have been approved by the FGC Educational Affairs Committee and are being proposed to increase the variety of program offerings and to meet the needs of the community. Effective Date of implementation: Fall 2024

Business Administration B.S (BSBA): The Bachelor of Science in Business Administration is a comprehensive program designed to equip students with the essential skills, knowledge, and competencies required to thrive in diverse and dynamic business environments. The BSBA program is for students who have already received an Associate in Science or an Associate in Arts degree and are interested in pursuing further education.

AGENDA ITEM: VI.G.

Board Policy Revision

The College requests Board approval of a revision to the Florida Gateway College District Board of Trustee Policy 6Hx12:9-22, Student Scholarships.

FLORIDA GATEWAY COLLEGE

POLICY

TITLE: Student Scholarships

NUMBER: 6Hx12:9-22

AUTHORITY: District Board of Trustees

PAGE: 1

RESPONSIBILITY: ~~Vice President for Enrollment Management and Student Affairs~~ Dean of Enrollment and Marketing

OTHER: Florida Statutes

1001.64; 1001.65; 1009.23

State Board of Education Rule: 6A-14.054

DATE: See History Below

It is the policy of the District Board of Trustees to provide a program of scholarships for students who attend Florida Gateway College. Scholarships are available in the following classifications:

1. Academics: Board of Trustees Scholarships
2. Activities: Participation in specified activities
3. Athletics: Intercollegiate Sports
4. Need: Financial need awards

This scholarship program will be funded by:

1. A per credit hour scholarship assessment paid by each student. The amount generated by this surcharge may be augmented from the General Operating Fund in accordance with Florida Statutes.
2. A per credit hour student activity fee paid by each student. ~~Other~~
3. Other ~~ww~~waivers or exemptions as authorized in Florida Statutes.

History: Adopted: 10/11/88; Effective: 10/11/88; Revised: 4/9/91, 7/13/93, 8/13/96, 11/14/01, 5/19/03, 6/10/08, 9/09/08; 08/28/12; 6/13/17; 5/1/18, 8/29/19

FLORIDA GATEWAY COLLEGE

PROCEDURE

TITLE: Student Scholarships

PAGE: 1 of 5

AUTHORITY: District Board of Trustees

DATE: See History Below

RESPONSIBILITY: ~~Vice President for Enrollment Management and Student Affairs~~ Dean of Enrollment and Marketing

NUMBER OF RELATED BOARD POLICY: 6Hx12:9-22

I. BOARD OF TRUSTEES SCHOLARSHIPS

A. Distribution: Students shall be determined by committee made up of Florida Gateway College faculty and staff, ~~and may include the district high school~~, and or board members no later than May 1st of the graduating year.

~~B. Award Criteria: The student must notify the College in writing of acceptance no later than August 15 of the year of high school graduation. Failure to do so will constitute forfeiture of the scholarship.~~

~~B.C. Qualifications/Eligibility: -Students must be a high school senior at an in-district high school and on track to graduate at end of the school year complete a scholarship application, the Free Application for Federal Student Aid (FAFSA), have a cumulative GPA of 2.5 or higher, and be college reading ready. Student must complete the BOT Scholarship Application, including submission of two letters of reference and prompted essays by the established deadline to be eligible to apply. Students must be enrolled at Florida Gateway College full time (twelve credits minimum) during the fall semester following high school graduation or forfeit all remaining eligibility. The President (or his/her designee) may waive this requirement in special or unusual circumstances. Students who leave the College during the 4 consecutive semesters will forfeit the remainder of their scholarship.~~

C. Award Criteria: The student must notify the College by submission of Award Agreement to the Office of Financial Aid no later than June 29 of the year of high school graduation. Failure to do so will constitute forfeiture of the scholarship. Students must be enrolled at Florida Gateway College full time (twelve credits minimum) during the fall semester immediately following high school graduation or forfeit all remaining eligibility. The President (or his/her designee) may waive this requirement in special or unusual circumstances. Students who leave the College during the 4 consecutive semesters will forfeit the remainder of their scholarship.

D. Value: The award is 12 credits per semester fall and spring only for 4 consecutive semesters. Summer funds will be at the discretion ~~of the Vice President for Enrollment Management and Student Affairs~~ of the President (or his/her designee), as available, and on a request basis. ~~Students will request summer funds in writing, prior to May 1st each year.~~

E. Administration: All awarding will be made by the Financial Aid Office

F. Conditions of Renewal:

1. Students must have been continuously enrolled at Florida Gateway College for twelve credit hours during the fall and spring semesters throughout the period of eligibility.
2. At the end of the spring semester, the student must have maintained a cumulative 2.5 GPA (on a 4.0 scale) to receive the subsequent disbursement.

II STUDENT GOVERNMENT ASSOCIATION PRESIDENT

- A. Student will receive \$2,000 for the year, divided between fall and spring only.
- B. Student must have and maintain a 2.5 GPA and meet the eligibility requirements as stated in the Student Government Association Constitution.
- C. Must be degree seeking.

III. BRAIN BOWL

- A. Matriculation fees not to exceed 100 credit hours for the academic year to be awarded at the discretion of the sponsor.
- B. Value: No student may receive more than 18 credit hours of scholarship in

Student will only be paid for credits enrolled in academic year.

- C. Must be degree seeking.
- D. Period of eligibility: The scholarship expires June 30th of each year.
- E. Administration: Request for scholarship will be made by the Brain Bowl Sponsor; awards will be made by the Office of Financial Aid.
- F. Must have a cumulative 2.0 GPA, or higher, 67% completion rate, and not on financial aid suspension to qualify.

III. FINANCIAL AID SCHOLARSHIP

~~A.~~ Award Criteria:

B.A.

Procedure 6Hx12: 09-22

(Continued)

Page 2 of ~~65~~

1. Applicant must be degree seeking ~~and who is currently enrolled in college,~~ or will be enrolling for the first time.
2. Must have a ~~cumulative~~ 2.0 GPA or higher to qualify.
3. All applicants must have a completed Free Application for Federal Student Aid (FAFSA) on file.
4. Must show financial aid unmet need.
5. Student ~~cannot~~ be considered if status is on financial aid suspension, as long as they meet the 2.0 GPA requirement and enrolled in at least 6 credit hours.
6. Student can be considered if status is MAX150.
7. Student must be enrolled in a minimum of 6 credit hours each term that scholarship is awarded, except when less credits are required for program completion.

B. Value: Awards will be based on the following criteria:

~~\$5~~600 per semester for students enrolled in a minimum of 12 credit hours

~~\$3~~475 per semester for student enrolled in 9-11 credit hours;

~~\$2~~350 per semester for students enrolled in 6-8 credit hours

Anything over the maximum amount must be at the discretion of the Director.

C. Period of Eligibility: The scholarship is available for fall, spring or summer terms as funding is available.

D. Administration: Awards will be made by the Office of Financial Aid.

Procedure 6Hx12: 09-22

(Continued)

Page 3 of 6

IV. PSAV SCHOLARSHIP

A. Award Criteria:

~~1.~~ Applicant must be in a vocational (clock hour) program.

~~2.~~

Procedure 6Hx12: 09-22

(Continued)

Page 3 of 5

~~3.~~

~~4.1.~~

~~5.~~ The vocational program must be covered by Title IV.

~~6.2.~~ Student must be enrolled in a minimum of 6 credit hours or 450 clock hours each term that the scholarship is awarded, except when less credits are required for program completion.

~~7.3.~~ Must show unmet financial aid need.

~~8.4.~~ Must have a ~~cumulative~~ 2.0 GPA, or higher, to qualify.

~~9.5.~~ Student cannot be considered if status is on financial aid suspension, as long as they meet the 2.0 GPA requirement and enrolled in at least 6 credit hours.

~~10.~~ ~~6.~~ All students must have a completed Free Application for Federal Student Aid (FAFSA) on file.

~~11.~~ ~~7.~~ Student can be considered if status is MAX 150-
~~12.~~

~~13.~~ ~~8.~~ Can be awarded during the summer.

B. Value: Awards will be based on the following criteria:

1. ~~\$5600~~ per semester for students enrolled in a minimum of 12 credit hours or more;
2. ~~\$3475~~ per semester for students enrolled in 9 – 11 credit hours;
3. ~~\$2350~~ per semester for students enrolled in 6 – 8 credit hours.

Anything over the maximum amount must be at the discretion of the Director.

C. Period of Eligibility: The scholarship is available for fall, spring, or summer terms as funding is available.

D. Administration: Awards will be made by the Office of Financial Aid.

Procedure 6Hx12: 09-22
(Continued)
Page 4 of 6

VI. ATHLETICS

A. Procedure and eligibility for completing the athletic scholarship process:

1. Eligible students will need to have a minimum of a 2.0 grade point average from high school or college institution if a transfer student from another college ~~a minimum of a 2.0 grade point average.~~

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2. The scholarship amount will be entered by the Director of Athletics into the Letter of Intent (LOI) for each student athlete per the head coach's request.
3. The LOI will include the ~~requirement rule~~ that each athlete must enroll in 15 credit hours per semester to maintain their scholarship unless exception is given by the President
4. The LOI will include the ~~rule~~ requirement that transfer student athletes must have a minimum of a 2.0 grade point average to be eligible to receive an athletic scholarship from Florida Gateway College.
5. The eligibility affidavit with scholarship amount will be sent to the Vice-President of Student Affairs and Public Information with the student athlete's transcript for approval.
6. When approved by the Vice-President, the Director of Athletics will send the LOI and student athlete's transcript to the President's office for approval and final signature.
7. Scholarship awards will be posted by the Office of Financial Aid as requested ~~made~~ by the ~~Coordinator~~ Director of Athletics upon the recommendation of the head coach of each athletic team and approval of the Vice President and President. --Each scholarship will be for an entire academic year.
8. ~~but those students~~ Athletes ~~who~~ that do not maintain an overall grade point average of 2.0 between the fall and spring academic semesters will lose their scholarship for the following semester. It is the expectation of Florida Gateway College that each individual athlete ~~player~~ is a student first and an athlete second.

Procedure 6Hx12: 09-22
(Continued)
Page 5 of 6

6. FGC student athletes must be enrolled in 15 credit hours per semester. The President may grant an exception to the 15-credit hour requirement

Procedure 6Hx12: 09-22
(Continued)
Page 4 of 5

A. Procedures and ~~how much~~ available scholarships money ~~is available~~.

Scholarships available:

~~12 \$2,000 scholarships available for Women's Volleyball = \$24,000 over two semesters for students enrolled in a minimum of 15 credit hours or more.~~

12-\$2,000 scholarships for Men's Basketball = \$24,000 over two semesters for students enrolled in a minimum of 15 credit hours or more. Maximum award of \$2,000, but total awards must average \$2,000 or less per student (12 students)

7- ~~\$2,000~~ \$1,500 scholarships available for Women's Cross Country = ~~\$14,000~~ \$10,500 over two semesters for students enrolled in a minimum of 15 credit hours or more. Maximum award of \$2,000, but total awards must average \$2,000 or less per student (7 students)

7 - \$2,000 scholarships available for Men's Cross Country = \$14,000 over two semesters for students enrolled in a minimum of 15 credit hours or more. Maximum award of \$2,000, but total awards must average \$2,000 or less per student (7 students)

16 - \$2,000 scholarships available for Softball = \$32,000 over two semesters for students enrolled in a minimum of 15 credit hours or more. Maximum award of \$2,000, but total awards must average \$2,000 or less per student (16 students)

14 - \$2,000 scholarships available for Flag Football = \$28,000 over two semesters for students enrolled in a minimum of 15 credit hours or more. Maximum award of \$2,000, but total awards must average \$2,000 or less per student (14 students)

8 - \$1,000 scholarships available for ESports = \$8,000 over two semesters for students enrolled in a minimum of 15 credit hours or more. Maximum award of \$2,000, but total awards must average 2,000 or less per student (8 students)

Total scholarships = ~~\$64,500~~ \$120,000

The President may grant exceptions to the 15-credit hour requirement.

Procedure 6Hx12: 09-22

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Page 6 of 6

Procedure 6Hx12: 09-22

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Page 5 of 5

History: Adopted: Effective: Revised: 1/15/92, 7/13/93, 5/9/95, 8/13/96, 5/13/97, 1/21/98,
8/11/98, 11/14/01, 08/12/02, 5/19/03, 9/9/08; 8/31/10; 12/05/11; 05/28/12;
08/28/12; 03/05/13; 05/21/13; 08/05/14; 04/07/15; 04/12/16; 6/1/17;
01/16/18; 5/1/18; 08/29/19; 11/5/19; 6/2/2020

AGENDA ITEM: VII.A.

Academic Affairs Report

- A. General Information: Dr. Paula Gavin, Vice-President of Academic Affairs, will report on recent and upcoming events.

AGENDA ITEM: VIII.A.

Student Affairs and Public Information Report

- A.** General Information: Mr. Tony Cardenas, Vice President of Student Affairs and Public Information will report on recent and upcoming events.

AGENDA ITEM: IX.A.

Enrollment & Marketing Report

- A. General Information: Ms. Kacey Schrader, Dean of Enrollment and Marketing will report on recent and upcoming events.

AGENDA ITEM: X. A.

Business Services Report

- A. General Information: Ms. Michelle Holloway, Vice President of Business Services, will report on recent and upcoming events.

AGENDA ITEM: X.B.

**Budget Amendment Number Four (4)
Restricted Current Fund (Fund 2)
Fiscal Year 2023-24**

The College requests approval of *Budget Amendment Number Four (4) to the Restricted Current Fund (Fund 2) for Fiscal Year 2023-2024*. This amendment recognizes revised award authorizations and new grants received in the 2023-24 fiscal year.

**BOARD OF TRUSTEES BUDGET AMENDMENT REQUEST
FLORIDA GATEWAY COLLEGE**

Budget Amendment Request Number : Four

X

FISCAL YEAR: 2023-2024

REASONS FOR BUDGET AMENDMENT: Place an "X" by the applicable reason for amendment.

| Fund Name | Fund # | Amount | Explanation |
|-----------|--------|--------|-------------|
|-----------|--------|--------|-------------|

(1) CHANGE IN FUND BALANCE:

| | Current Budget | Increase | Decrease | Revised Budget |
|------------------------|-------------------|----------|-----------|------------------------------|
| Beginning Fund Balance | 253,652.34 | \$ | \$ | \$ 253,652.34 |
| Budgeted Revenues | 547,681.89 | | | 547,681.89 |
| Budgeted Expenditures | 714,982.85 | | 88,340.30 | 626,642.55 |
| Ending Fund Balance | \$ 86,351.38 | \$ | - | \$ (88,340.30) \$ 174,691.68 |

Budgeted Fund Balance as % of Funds Available N/A

*The amounts listed above include, Perkins Voc. Ed., Perkins Rural Sparsley, CARES Act, GEER, Open Door, all foundation support accounts, student activities accounts and various restricted accounts.

CERTIFIED AS
APPROVED BY
BOARD:

President (as Secretary of the Board)

BOARD APPROVAL DATE:

CERTIFIED AS APPROVED BY
DEPARTMENT OF EDUCATION:

DEPARTMENT OF EDUCATION

CHANCELLOR, FLORIDA COMMUNITY COLLEGE SYSTEM

DATE:

BY: _____

AGENDA ITEM: X.C.

**Budget Amendment Number Four (4)
Capital Outlay Plan for Unexpended Plant Fund (7) Budget
Fiscal Year 2023-2024**

We are requesting approval of Fund 7 budget amendment Four (4) which has been revised so the report reflects actual revenue, revised budgeted expenditures, actual expenses, and updated projects through October 18th, 2023.

FLORIDA GATEWAY COLLEGE
FISCAL YEAR 2023-2024
CAPITAL OUTLAY PLAN FOR UNEXPENDED PLANT FUND (FUND 7)
As of October 18th, 2023

| A. Recapitulation by Source | Deferred Maintenance | Local Funds | License Tag Fees | Capital Improvement Fee | PECO Funds | Total Funds |
|-----------------------------|-------------------------|-------------------|---------------------|-------------------------------|---------------------|----------------------|
| Beginning Fund Balance | 7,715,676.04 | 1,101,687.56 | 147,161.08 | 480,132.99 | 4,278,763.96 | 13,723,421.63 |
| Plus: Revenues | - | 600.00 | 85.00 | 166,510.80 | 0.00 | 167,195.80 |
| Less: Expenditures | 1,076,835.29 | 206,064.37 | 0.00 | 145,753.76 | 4,094.51 | 1,432,747.93 |
| Ending Fund Balance | 6,638,840.75 | 896,223.19 | 147,246.08 | 500,890.03 | 4,274,669.45 | 12,457,869.50 |

| B. Budgeted Expenditure | Deferred Maintenance | Local Funds | License Tag Fees | Capital Improvement Fee | PECO Funds | Total |
|---|-------------------------|-------------------|---------------------|-------------------------------|---------------------|----------------------|
| 721450 Def. Maint. Roof/Window Replacement | 663,983.75 | | | | | 663,983.75 |
| 721451 Def. Maint. Door Access/Security | 541,086.00 | | | | | 541,086.00 |
| 721452 Def. Maint. Cameras/Call Boxes | 1,807,504.00 | | | | | 1,807,504.00 |
| 721453 Def. Maint. Fire Alarms | 680,185.00 | | | | | 680,185.00 |
| 721454 Def. Maint. Roadways/Parking Lots | 759,198.00 | | | | | 759,198.00 |
| 721455 Def. Maint. AHU Replacement | 945,000.00 | | | | | 945,000.00 |
| 721448 STEM 22-23 Final appropriation | 1,122,716.00 | | | | | 1,122,716.00 |
| 721449 Olustee 22-23 Final appropriation | 119,168.00 | | | | | 119,168.00 |
| 721225 Olustee Campus Public Safety Project | | | | | 129,839.34 | 129,839.34 |
| 721140 Building 8 & 9 | | | | | 4,144,830.11 | 4,144,830.11 |
| 709200 Local Funds Capital Outlay | | 896,223.19 | | | | 896,223.19 |
| 720000 CO & DS | | | 147,246.08 | | | 147,246.08 |
| Roadways & walkways | | | | | | |
| Life-Safety Corrections | | | | | | |
| 730050 Capital Improvement Fee | | | | 407,079.70 | | 407,079.70 |
| Performance Contract Payments | | | | | | |
| 730070 Capital Improvement Fee - PSAV | | | | 93,810.33 | | 93,810.33 |
| Renovations/Remodeling of Facilities | | | | | | |
| Equipment for PSAV programs | | | | | | |
| Technology Enhancements | | | | | | |
| Total | 6,638,840.75 | 896,223.19 | 147,246.08 | 500,890.03 | 4,274,669.45 | 12,457,869.50 |

CERTIFIED AS
APPROVED BY
BOARD:

President (as Secretary of the Board)

Date

AGENDA ITEM: XI.A.

President's Report

A. General Information: Dr. Lawrence Barrett will report on recent and upcoming activities and events.



**FLORIDA GATEWAY
COLLEGE**

Board of Trustees

Mr. David Crawford, Board Chair

Ms. Renae Allen, Vice Chair

Mr. Robert C. Brannan, III

Mr. Lindsey Lander

Ms. Kathryn McInnis

Ms. Suzanne Norris

Dr. James Surrency

Dr. Miguel Tepedino

Mr. John Medina

Model Standards of Good Practice for Trustee Boards

In Support Of Effective Community College Governance, The Board Believes:

- That it derives its authority from the community and that it must always act as an advocate on behalf of the entire community;
- That it must clearly define and articulate its role;
- That it is responsible for creating and maintaining a spirit of true cooperation and a mutually supportive relationship with its CEO;
- That it always strives to differentiate between external and internal processes in the exercise of its authority;
- That its trustee members should engage in a regular and ongoing process of in-service training and continuous improvement;
- That its trustee members come to each meeting prepared and ready to debate issues fully and openly;
- That its trustee members vote their conscience and support the decision or policy made;
- That its behavior, and that of its members, exemplify ethical behavior and conduct that is above reproach;
- That it endeavors to remain always accountable to the community;
- That it honestly debates the issues affecting its community and speaks with one voice once a decision or policy is made.
-

Adopted by the ACCT Board of Directors, October 2000.

** The term "board" refers to a community college board of trustees or appropriate governing authority.*

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Florida Gateway College is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award baccalaureate and associate degrees. Contact the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097, or call 404-679-4500 for questions about the accreditation of Florida Gateway College.

Florida Gateway College will adhere to all applicable federal, state, and local laws, regulations, and guidelines with respect to providing reasonable accommodations as required to afford equal educational opportunity. The Disability Services Office can provide further information and assistance by calling the coordinator of disability services, at (386) 754-4215. Located in Building 017, Room 021, 149 SE College Place, Lake City, Florida 32025.

Florida Gateway College does not discriminate in education or employment related decisions on the basis of race, color, ethnicity, national origin, gender, religion, disability, age, marital status, genetic information, sexual orientation, pregnancy, or any other legally protected status in accordance with the law. The equity officer is Cassie Buckles, Executive Director of Human Resources, Building 001, Room 116, 149 SE College Place, Lake City, FL 32025, and may be reached at cassandra.buckles@fgc.edu or (386) 754-4313.