



DISTRICT BOARD OF TRUSTEES AGENDA

**DATE & TIME:
APRIL 11, 2024**

**5:00 PM- REGULAR MEETING
LOCATION:
FLORIDA GATEWAY COLLEGE
BOARD ROOM, ADMINISTRATION BLDG. 001
LAKE CITY, FL 32025**



FLORIDA GATEWAY COLLEGE

MISSION STATEMENT

Approved by the Board of Trustees on June 8, 2023

The mission of Florida Gateway College is to provide superior instruction, nurture individual development, and enrich the community through affordable, quality higher education programs and lifelong learning opportunities.

To achieve the Mission and perform the functions set forth in the Institutional Mission Statement, the College will pursue goals to: Serve, Enhance, and Grow

Goal 1 Success

Improve student persistence, retention, and learning through instructional excellence and exceptional support services.

Objectives:

1. Implement proactive advising strategies throughout all college units
2. Use innovation, technology, and best practices in instruction to provide rigorous and engaging learning experiences.
3. Expand transfer pathways by increasing program articulation agreements with higher education institutions.
4. Establish a comprehensive Career Center that helps students align educational and career goals and promotes job exploration and planning to prepare them for success in their chosen career.

Goal 2 Engagement

Promote economic development and community enrichment through business partnerships, service, and engagement

Objectives:

1. Engage students, faculty and staff in community service and service learning activities.
2. Provide client-focused, customized corporate training to enhance continuous employee growth and development
3. Culturally and intellectually enrich the community through diverse entertainment and cultural activities
4. Promote student engagement by providing opportunities to participate in student organizations, competitions, and campus life activities.

Goal 3 Academics and Lifelong Learning

Foster a culture of cradle to grave learning through formal, non-formal and informal education offerings that provide the foundation for lifelong learning.

Objectives:

1. Offer learning experiences that inspire students to obtain knowledge outside of the educational system and the motivation to continue learning throughout their lifespan.
2. Provide a general education core that gives students a broad, common foundation of knowledge, skills, and abilities to succeed within personal, social and career goals.
3. Provide instruction in a variety of delivery methods and flexible course schedules

Goal 4 Assessment, Accountability, and Improvement

Ensure college vitality and enhance college services through a culture of accountability and continuous improvement.

Objectives:

1. Institutionalize a system for planning, budgeting, and assessment to ensure decisions are data driven and lead to improvement.
2. Promote fiscal stability and efficiency of college operations through effective allocation and use of resources.
3. Evaluate the viability and relevance of current programs and perform community and regional studies to find opportunities for new program development.

Goal 5 Institutional Resource Development

Ensure institutional resources are adequate to enhance student learning, instructional quality, and support educational programs.

1. Increase revenue by aligning resource development activities, cultivate new avenues of funding, and pursue opportunities to enhance existing resources.
2. Build and maintain accessible facilities, infrastructure, and grounds that functionally and aesthetically meet institutional needs.
3. Incorporate emerging technologies that enhance student learning, support faculty/staff productivity, and ensure organizational effectiveness.
4. Provide learning/information resources that are appropriate to support instruction and enhance program quality through foundation endowments.
5. Provide comprehensive professional development opportunities that improve teaching and learning, develop leadership, and strengthen employee skills

Goal 6 Access

Develop multiple pathways for equal and equitable access to the college's programs and services by reducing barriers to enrollment and progression, and improve student academic achievement and goal attainment.

1. Develop and implement a Strategic Enrollment Management Plan that will increase enrollment.
2. Implement a marketing plan that will promote the activities of the college and increase awareness of the role it plays in the lives of the community.
3. Provide a college website and Information Technology Systems that is well organized and easy to use for seamless access to college enrollment and progression processes and information pertinent to students, faculty, staff, and community.
4. Establish an Access/Diversity Committee to review, assess and recommend potential additional opportunities to increase diversity in both our student body and for new faculty and staff.
5. Create Scheduling options to meet the needs across diverse student populations.

**FLORIDA GATEWAY COLLEGE
DISTRICT BOARD OF TRUSTEES**
April 11, 2024
5:00 pm, Regular Meeting
FGC Administration Building, Board Room

- I. Call to Order
- II. Pledge of Allegiance
- III. Audience of Any Citizen
The FGC Board of Trustees will hear any citizen who wishes to address the Board, on a one time basis, pertaining to a relevant topic. If the Board wishes to hear more about the topic, that topic will be scheduled for a future Board Meeting. Each speaker is limited to three minutes and the time dedicated to this topic will not exceed twenty minutes.
- IV. *Approval of Board Minutes
 - A. *March 14, 2024 - Workshop
 - B. *March 14, 2024 - Regular Meeting
- V. Student Government Report {SGA Representative}
 - A. General Information
- VI. *Presentation of Consent Agenda
The items on the consent agenda are routine business, state directives, and/or compliance items. All items have been reviewed by the Board attorney and have been available to the Board for its examination. Any trustee can request a topic to be removed from the consent agenda and discussed further. Typographical errors will be noted and corrected in the Board Minutes.
 - A. *Personnel Matters
 - B. *Routine Contracts and Agreements
 - C. *Surplus Property
 - D. *Approval of New Courses
 - E. *Approval of Course Changes
 - F. *Approval of Program Changes
 - G. *Approval of Revised Policy 6Hx12:6-18, Reappointment
- VII. Academic Affairs
 - A. General Information
- VIII. Student Affairs and Public Information {A. Cardenas}
 - A. General Information
- IX. Enrollment and Marketing {K. Schrader}
 - A. General Information
- X. Business Services Report {M. Holloway}

FGC Board of Trustees

April 11, 2024

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- A. General Information
 - B. *Budget Amendment Number Eight (8) Restricted Current Fund (Fund 2) Fiscal Year 2023-2024
 - C. *Budget Amendment Number Eight (8) Capital Outlay Plan for Unexpended Plant Fund (7) Budget Fiscal Year 2023-2024
 - D. *Approval of Security 101 Contract
- XI. President's Report {L. Barrett}
- A. General Information
- XII. Topics for future meetings
- XIII. Inspect Warrant Register
- XIV. Set Time for the Next Meeting

Date: May 9, 2024

Time: 4:00 pm / Workshop

Wilson S. Rivers Library & Media Center – Room 102

Time: 5:00 pm / Regular Meeting

Florida Gateway College Board Room

Administration Bldg. 1

*Denotes Board of Trustees' action items

MINUTES
FLORIDA GATEWAY COLLEGE
DISTRICT BOARD OF TRUSTEES
March 14, 2024
5:00 pm, Regular Meeting
FGC Administration Building, Board Room

I. Call to Order

The regular meeting of the District Board of Trustees was called to order March 14, 2024 at 5:00 p.m. by Chairperson David Crawford.

Board members Ms. Suzanne Norris and Dr. Miguel Tepedino were absent.

All votes were unanimous unless stated otherwise.

II. Pledge of Allegiance

Board member Mr. Renae Allen led the board in the Pledge of Allegiance.

III. Audience of Any Citizen

Mr. Stew Lilker addressed the Board in opposition to the proposed charter school.

IV. Approval of Minutes

Ms. Kathryn McInnis made a motion to approve the February 8, 2024 Board meeting minutes. Ms. Renae Allen seconded the motion and the motion carried unanimously on a voice vote.

V. Student Government Report

There was no report.

VI. Presentation of Consent Agenda

- A. *Personnel Matters
- B. *Routine Contracts and Agreements
- C. *Surplus Property
- D. *Approval of New Courses
- E. *Approval of Course Changes
- F. *Approval of Program Changes
- G. *Approval of New Policy 6Hx12:6-52, Facility Requirements Based on Gender
- H. *Approval of 2024-2025 Academic Calendar

Dr. Jim Surrency made a motion to approve the Consent Agenda consisting of items “A” through “H”. Ms. Kathryn McInnis seconded the motion and the motion carried unanimously on a voice vote.

VII. Academic Affairs

Dr. Lawrence Barrett, President, started the Academic Affairs report by saying our Early Childhood, A.S. program hosted a three-member onsite review team for the NAEYC reaccreditation process this week and received positive feedback. We will receive the onsite team's report by the end of the semester. Pam Carswell is still working with the local school systems on implementing the Teacher Apprenticeship Program.

Dr. Barrett continued by saying the FGC Art Club invited a local working artist from Gainesville to do a metal clay workshop for students and answer questions about having an art career. The Brain Bowl team competed in the national championship this past weekend and placed 10th in the nation. The team will be competing in the final state competition at Santa Fe College March 22-23.

President Barrett introduced Dr. Troy Appling, FGC English Instructor. Dr. Appling announced that last month our "Howl!" student literary magazine competed in the Florida College System Publication Association annual competition and won five awards in the poem, poetry section, nonfiction, individual artwork, and individual photo categories.

Our welding professor, Joseph Ganser, has been selected to serve on Lincoln Electric's National Board for Welding Education. FGC Public Safety Programs has expanded the noncredit credit courses we provide to our local first responders.

Dr. Barrett closed his report by inviting Trustees to attend the FGC Theater Department's summer production "Peter and the Star Catcher" this play will be held in the Levy Performing Arts Center on June 27-30.

VIII. Student Affairs and Public Information

Ms. Michelle Holloway, Vice President of Business Services gave the Student Affairs report in Mr. Cardenas's absence. Ms. Holloway gave an update on the Athletic Department. The 2024 FGC Athletic Hall of Fame inductees are David Kessler and Glenn Wyche, both veterans of FGC Men's Basketball program.

Lastly, our TRIO program hosted its annual financial literacy meeting this month with more than 72 students over two sessions. Our first annual "Spirt Week" was successful, this event was held February 24th to March 2nd. On April 15th a LifeSouth Blood Drive is scheduled on campus.

IX. Enrollment and Marketing

Ms. Kacey Schrader, Dean of Enrollment and Marketing, reported on Spring enrollment. FGC is currently up 1% in credit hours. Summer registration began on April 1st, we are currently up in applications.

Ms. Schrader continued her report by stating they hosted a Spring Grad Fair today; this event will help students prepare for Graduation on May 3rd. The Financial Aid Department has been working to promote the 2024-25 FAFSA and awareness about all new forms of financial assistance. They hosted a FAFSA Brunch in the Library on Saturday, March 12th, and will be hosting a FAFSA workshop on March 28th. The deadline for the 2024 FGC Board of Trustee Scholarship application deadline is March 15th. We will be receiving

additional Open-Door Grant funding; this funding will extend through August. These funds support students in our short term CTE programs.

X. Business Services

Ms. Michelle Holloway, Vice-President of Business Services requested Board consideration of the following items:

B.* Budget Amendment Number Seven (7) Restricted Current Fund (Fund 2) Fiscal Year 2023-2024

Mr. John Medina made a motion to approve the Budget Amendment Number Seven (7) Restricted Current Fund (Fund 2) Fiscal Year 2023-2024. Mr. Chuck Brannan seconded the motion and the motion carried unanimously.

C. *Budget Amendment Number Seven (7) Capital Outlay Plan for Unexpended Plant Fund (7) Budget Fiscal Year 2023-2024

Mr. Lindsey Lander made a motion to approve the Budget Amendment Number Seven (7) Capital Outlay Plan for Unexpended Plant Fund (7) Budget Fiscal Year 2023-24. Ms. Renae Allen seconded the motion and the motion carried unanimously.

XI. President's Report

Dr. Barrett started his report by announcing the 2024 FGC Friend of the Foundation will be awarded to the Dixie County Education Foundation, as they have been a strong partner to the college for many years.

President Barrett updated Board members on ongoing and upcoming construction projects. The Levy Performing Arts Center renovation is complete. The utilities for the STEM II building are almost complete. Roadwork will begin shortly in front of building 001, they will be installing drainage and a road between building 001 and building 010. The drainage project for the Dorms is ongoing.

Dr. Barrett gave a legislative update, FGC had two projects to be approved, welding expansion and renovation and water proofing of 4 buildings. The Florida College System colleges were approved to be eligible for State insurance, this will drastically lower the cost of family coverage for FGC employees. FGC also received one million in reoccurring funds.

Dr. Barrett invited Board members to the 40th anniversary play "1940's Radio Hour". This play will be produced by 14 alumni who originally produced the play in 1984. This production will take place in the Summer of 2024.

B.* Approval of Charter School Application

Mr. Crawford suggested the Board postpone this action item until additional information is provided and another discussion with all Board members could be held. After a discussion

from Board members it was decided to have further discussions on the proposed Charter School during the May 9th Board Workshop.

Mr. Chuck Brannan made a motion to postpone approval of Charter School Application. Dr. Jim Surrency seconded the motion and the motion carried unanimously on a voice vote.

XIII. Topics for Future Meetings

XIV. Inspect Warrant Register

XV. Set Time for the Next Meeting

April 11, 2024

5:00 pm Regular Meeting

Location Regular meeting: Florida Gateway College Board Room

Administration Bldg. 1

Mr. Lindsey Lander made a motion to adjourn.

The meeting adjourned at 5:46 pm

Mr. David Crawford, Chair

Dr. Lawrence Barrett, Secretary

**BOARD WORKSHOP MINUTES
FLORIDA GATEWAY COLLEGE
BOARD OF TRUSTEES**

FGC Board Room
Building 001
March 14, 2024

Board of Trustees Present:

In Person: Ms. Renae Allen, Mr. David Crawford, Mr. Chuck Brannan, Mr. Jim Surrency, Mr. Lindsey Lander, Mr. John Medina and Board Attorney Meagan Logan

Board of Trustees absent: Dr. Miguel Tepedino, Ms. Suzanne Norris and Ms. Kathryn McInnis

Guests: Dr. Christy Noe and Mr. Shawn Arnold

Welcome

Board Chair David Crawford called the workshop to order at 3:30 pm. Dr. Barrett welcomed Trustees and presented a Charter School PowerPoint presentation. This presentation highlighted educational statistics and the current need for a Charter School in this area.

Charter School Attorney

Charter School attorney Shawn Arnold discussed the governing board, statutory obligations, enrollment considerations and the difference between being a sponsor and authorizer. Board members discussed these obligations of the proposed Charter School.

Charter School Consultant

Dr. Christy Noe, briefed Board members on the vision, specialized programs, enrollment, location and facilities and board structure as it relates to the proposed Charter School.

Challenges, Opportunities Discussion

Dr. Barrett and the Board discussed current challenges and opportunities with this proposed school. The Board discussed these issues and Dr. Noe and Mr. Arnold were able to answer the Board's questions.

Adjournment

There being no further business, the workshop was adjourned at 4:34 pm.

Items provided to the Board at the Workshop:

Board Study Session Agenda
Proposed Florida Gateway Collegiate Academy- Handout

David Crawford, Board Chair

Lawrence Barrett, Secretary

AGENDA ITEM: V.A.

Student Government Report

- A.** General Information: A representative from the Student Government Association will report on recent and upcoming activities and events.

AGENDA ITEM: VI.A.

Personnel Matters

- A. The Personnel Matters reflect the standard and usual personnel operations of the college. The College requests approval of the attached listings of Personnel Matters that includes: Terminations, Appointments, Reappointments, Replacements, Transfers, Students, Short Term Contracts, and Adjunct Faculty.

PERSONNEL MATTERS

April 11, 2024

BOARD OF TRUSTEES MEETING

RESIGNATIONS/RETIREMENTS/TERMINATIONS:

Andrade, Grace	Senior Staff Assistant, Presidents Office (position to be filled)	02/27/2024
Boatright, Adam	Director, Enterprise Systems, Information Technology (position to be filled)	04/05/2024
Gabriel, Andrea	Director, Business Services, Business Services (position to be filled)	04/04/2024
Gordon, Melaney	Assistant Professor, PTA Program (position to be filled)	03/14/2024
Hartzog, John	Coordinator, Assessment & Planning, Institutional Effectiveness (position to be filled)	03/24/2024

APPOINTMENTS/REAPPOINTMENTS/REPLACEMENTS/TRANSFERS:

Angeles, Melissa	Procurement Assistant, Procurement & Contracts, Full Time	03/01/2024
Harrington, Lamanda	Tutor, Student Success, Part-time, Temporary	03/01/2024-05/12/2024
Slater, Christina	Coordinator Student Success Center, Student Affairs & Public Information, Full Time	03/01/2024

STUDENTS:

Nettles, Zoey	Student Assistant, Recruitment & Communications, Part-time, Temporary	03/04/2024-05/02/2024
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ADJUNCT FACULTY/OVERLOAD CONTRACTS:

See attached pages

APPOINTMENT AND REAPPOINTMENT
OF ADMINISTRATIVE & PROFESSIONAL STAFF:

ADMINISTRATIVE STAFF

Barrett, Lawrence	President
Cardenas, Anthony	Vice President for Student Affairs and Public Information
Vacant	Vice President for Academic Affairs
Holloway, Lynda Michelle	Vice President for Business Services

PROFESSIONAL STAFF

Boatright, Christine	Associate Dean, Libraries and Institutional Effectiveness
Dawson, Rob	Director, Testing and Accessibility Services
Brady, Kristopher	Assistant Dean, Olustee and Workforce Programs
Brown, Ann	Assistant Dean, Nursing and Health Sciences
Buckles, Cassie	Executive Director, Human Resources
Cannon, Julie	Director, Dual Enrollment and Recruitment
Carswell, Pamela S.	Assistant Dean, Teacher Preparation Programs
Chapman, Rob	Director, Marketing
Dean, Brandilynn	Director, Financial Aid
Dekle, Amy	Director, Student Life
Vacant	Director, Business Services
George, Travis	Director, Community Outreach and Special Projects
Golden, Rebecca	Director, Resource Development
Green, Travis	Executive Director, Information Technology/CIO
Gwinn, Lachrisha	Director, Public Service Training Programs
Hackett, Christopher	Director, Athletics
Janasiewicz, Crystal	Director, Enrollment Services/Registrar
McCardle, Elizabeth	Director, TRIO
McCrary, Kathryn	Director, Benefits & Employee Relations
McIntire, Brandon	Director, eLearning
Orender, Patricia	Director, ASDN and Certificate Programs
Peace, Matthew	Dean, Academic Affairs and Baccalaureate Liaison
Pinchouck, Lee	Executive Director, Resource Development
Mimbs, Kacey	Dean, Enrollment and Marketing
Roberts, Kristeen	Director, Clinical Experience
Thomas, Randal	Director, College Facilities
Thomas, Rebecca	Director, Advising and Career Services
Tomlinson, Sandra	Associate Dean, Student Affairs
Touchton, Ryan	Director, Network and Security
Vacant	Director, Enterprise Systems

Primary Instructor	CRN	Course Number and Section	Course Title	Credits	Part of Term	Start Date	End Date
Cafiero, Franco	20350	MAC 1105 006	College Algebra	3	B8	3/5/2024	5/2/2024
Davis, Melissa	20400	NUR 3145-012	Pharmacology	3	B8	3/4/2024	5/2/2024
Dicks, Joseph	20107	AHM 2020 018	U.S. History from 1865	3	B8	3/5/2024	5/2/2024
Harvey, Anna	20208	SLS 1105 016	Skills for College Success	2	B8	3/5/2024	5/2/2024
Herring, Haley	20018	ENC 0025 H71	Principles of Writing II	3	B8	3/5/2024	5/2/2024
McLaughlin, Christine	20232	PHT 1801L-031	Physical Therapy Clinical Practice I	4	C5	3/25/2024	5/3/2024
Meloy, Graceann	415 & 204	CSP 1114C & CSP 0260C	Esthetics & Skin Care; Esthetics Specialist		A16	2/27/2024	5/2/2024
Mimbs, Timothy	20052	GEB 1949 011	Business Internship	3	B8	3/5/2024	5/2/2024
Morse, April	20369	MAT 0028 003	Elementary Algebra	3	B8	3/5/2024	5/2/2024
Rhoden, Haley	20433	NUR 1020C-001	Nursing Foundations	10	A16	4/3/2024	4/17/2024
Rowland, Rebekah	20124	POS 1041 017	American Government	3	B8	3/5/2024	5/2/2024
Swanson, Misty	20243	DEP 2004 016	Human Growth and Development	3	B8	3/5/2024	5/2/2024

AGENDA ITEM: VI.B.

Routine Contracts and Agreements

These contracts, agreements, and/or change orders reflect those which have been signed by the President or the Vice President for Business Services in accordance with Florida Gateway College Procedure 6Hx12:5-01.

Routine Contracts and Agreements
Board Date: April 11, 2024

Florida Gateway College Policy and Procedure Number 6Hx12:5-01 authorizes the President or designee to sign, on behalf of the Board, contracts/agreements the value of which does not exceed \$325,000 and construction contract Change Orders the value of which each individual Change Order shall not exceed \$65,000 or which does not increase the contact Guaranteed Maximum Price. As authorized by this policy/procedure, the President or designee has signed the following contracts, agreements, memorandums and construction change orders.

- 1. Second Party:** Monaco, Luca - Columbia County
Narrative: Section 1007.27 and 1007.271 Florida Statutes specify that a variety of articulated acceleration mechanisms be available for secondary school students attending Florida public or non-public schools, including Home Education students. The College has entered into a Dual Enrollment Home Education Inter-Institutional Articulation Agreement with the Second Party for the 2024-2025 academic school year.
Cost: None
- 2. Second Party:** Childcare Resources of Indian River's Higher Education Program for Early Educators - Vero Beach, FL
Narrative: The College has entered into a five-year Affiliation Agreement with Childcare Resources of Indian River's Higher Education Program for Early Educators to offer clinical opportunities to students in Early Childhood Education.
Cost: None
- 3. Second Party:** Dynamic Health Centers - Lake City, FL
Rebound Rehabilitation Physical Therapy - Orange Park, FL
Select Rehabilitation - Glenview, IL
Narrative: The College has entered into one or more Clinical Education Agreements or Memorandums of Agreement (MOA) with each of the health-related organizations and/or agencies listed above. These Agreements or MOA's allow FGC students enrolled in the Associate of Science in Nursing, Bachelor of Science in Nursing, Practical Nursing, Patient Care Assistant, Physical Therapist Assistant, Health Information Technology, Emergency Medical Services or Pharmacy Technology program to gain clinical laboratory experience at facilities operated by these organizations/agencies.
Cost: None
- 4. Second Party:** Ebsco - Ipswich, MA
Narrative: The College entered into a one-year Agreement with Ebsco for an eBook Collection Subscription for the Library.
Cost: \$ 9,942.00
- 5. Second Party:** Arnold Law Firm - Jacksonville, FL
Narrative: The College has entered into a Legal Agreement with Arnold Law Firm to provide legal consultation for the potential opening of Charter School.
Cost: \$ 1,500.00

- 6. Second Party:** Modern Campus - Camarillo, CA
Narrative: The College entered into a Software Agreement with Modern Campus for Software Hosting and Service.
Cost: \$52,000.00

AGENDA ITEM: VI.C.

Surplus Property

The College requests Board approval to remove the attached list of equipment from the inventory and dispose of the property in accordance with Section 274.06, Florida Statutes.

**FLORIDA GATEWAY COLLEGE
SURPLUS EQUIPMENT LIST
March 2024
Board Meeting Date: April 11, 2024**

	A	B	C	D	E
1					
2	DECAL	DESCRIPTION	PURCHASE VALUE	PURCHASE DATE	CLASS CODE
3	12319	OptiPlex 5250 All in One	931.45	05/15/18	11
4	12300	OptiPlex 5250 All in One	931.45	05/15/18	11
5	12314	OptiPlex 5250 All in One	931.45	05/15/18	11
6	12309	OptiPlex 5250 All in One	931.45	05/15/18	11
7	12302	OptiPlex 5250 All in One	931.45	05/15/18	11
8	12315	OptiPlex 5250 All in One	931.45	05/15/18	11
9	12299	OptiPlex 5250 All in One	931.45	05/15/18	11
10	12298	OptiPlex 5250 All in One	931.45	05/15/18	11
11	12310	OptiPlex 5250 All in One	931.45	05/15/18	11
12	12297	OptiPlex 5250 All in One	931.45	05/15/18	11
13	12296	OptiPlex 5250 All in One	931.45	05/15/18	11
14	12304	OptiPlex 5250 All in One	931.45	05/15/18	11
15	12295	OptiPlex 5250 All in One	931.45	05/15/18	11
16	12322	OptiPlex 5250 All in One	931.45	05/15/18	11
17	12308	OptiPlex 5250 All in One	931.45	05/15/18	11
18	12256	Optiplex 7450 AIO	1,146.28	03/28/18	11
19	12170	Optiplex 7450 AIO	1,074.34	05/15/17	11
20	12307	OptiPlex 5250 All in One	931.45	05/15/18	11
21	12303	OptiPlex 5250 All in One	931.45	05/15/18	11
22	12306	OptiPlex 5250 All in One	931.45	05/15/18	11
23	12318	OptiPlex 5250 All in One	931.45	05/15/18	11
24	12325	OptiPlex 5250 All in One	931.45	05/15/18	11
25	12575	Optiplex 7450 AIO W/ADAPTER	1,281.04	04/22/19	11
26	12418	Optiplex 7450 AIO	1,210.39	10/08/18	11
27	11904	OptiPlex 9030 AIO	979.46	07/27/15	11
28	11898	OptiPlex 9030 AIO	979.46	07/27/15	11
29	11899	OptiPlex 9030 AIO	979.46	07/27/15	11
30	11892	OptiPlex 9030 AIO	979.46	07/27/15	11
31	11896	OptiPlex 9030 AIO	979.46	07/27/15	11
32	11891	OptiPlex 9030 AIO	979.46	07/27/15	11
33	11895	OptiPlex 9030 AIO	979.46	07/27/15	11
34	11901	OptiPlex 9030 AIO	979.46	07/27/15	11
35					
36					
37		TOTAL	31,176.73		
38					
39					
40		1= OBSOLETE			
41		2=SALVAGE/USED FOR PARTS			
42		3=TOO COSTLY FOR REPAIRS			
43		4=SALVAGE NOT REPAIRABLE			
44		5=STOLEN (see attached report)			
45		6=TRADED (see attached form)			
46		7=TRANSFERRED TO ANOTHER AGENCY			
47		8= SURPLUS NOT COST EFFECTIVE TO MAINTAIN			
48		9= SURPLUS TO BE SOLD AND OR SOLD FOR PARTS			
49		10= NATIONAL RECALL			
50		11= OTHER			
51					

**FLORIDA GATEWAY COLLEGE
SURPLUS EQUIPMENT LIST
March 2024
Board Meeting Date: April 11, 2024**

	A	B	C	D	E
1					
2	DECAL	DESCRIPTION	PURCHASE VALUE	PURCHASE DATE	CLASS CODE
3	12538	Optiplex 7450 AIO	1,105.81	04/05/19	1
4	13192	HP Pro Book 650 G5	1,758.08	02/04/21	1
5	8327	Hewlett Packard 4200N Laser Printer	1,342.30	04/30/03	1
6	12215	Fargo DTC4250e Color ID Dual-sided Printer	2,208.00	11/27/17	1
7	10785	Dell OptiPlex 990	1,380.40	01/18/12	1
8	12253	Optiplex 7450 AIO	1,146.28	03/28/18	1
9	12536	Optiplex 7450 AIO	1,105.81	04/05/19	1
10	9206	Extron MLS4065A Medialink Switcher	1,052.94	06/27/06	1
11	11731	Optiplex 9020	998.01	03/03/15	1
12	11168	Beseller 45 MXT Chassis Only (Photo Lab)	1,525.00	06/21/12	1
13	10547	Dell Poweredge R710 Server	8,996.94	01/04/11	1
14	10546	Dell Poweredge R710 Server	8,996.94	01/04/11	1
15	9307	Dell Power Edge 2950 Server	4,283.36	12/13/06	1
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					
26					
27					
28					
29					
30					
31					
32					
33					
34					
35					
36					
37		TOTAL	35,899.87		
38					
39					
40	1= OBSOLETE				
41	2=SALVAGE/USED FOR PARTS				
42	3=TOO COSTLY FOR REPAIRS				
43	4=SALVAGE NOT REPAIRABLE				
44	5=STOLEN (see attached report)				
45	6=TRADED (see attached form)				
46	7=TRANSFERRED TO ANOTHER AGENCY				
47	8= SURPLUS NOT COST EFFECTIVE TO MAINTAIN				
48	9= SURPLUS TO BE SOLD AND OR SOLD FOR PARTS				
49	10= NATIONAL RECALL				
50	11= OTHER				
51					

AGENDA ITEM: VI.D.

Approval of New Courses

The College requests Board approval to offer the following new courses, which have been approved by the FGC Educational Affairs Committee and are being proposed to improve programs. Effective Date of implementation: Fall 2024

Abnormal Psychology (CLP 2140): This new course will examine the major categories of mental disorders. Students will learn about the nature of the disorders, causation, diagnostic criteria and treatment. The prerequisite for this course is PSY 2012 (General Psychology I) with a grade of C or better.

Commercial Driver Testing (WFTX 0049): This new workforce course will allow students who have successfully completed a commercial vehicle entry-level driver training program, to take the FLSHMV skills test in order to be eligible to become a licensed commercial vehicle driver. The course will include pre-trip vehicle inspections, basic control of the vehicle and on road tests. Lab fee: \$400.00

AGENDA ITEM: VI.E.

Approval of Course Changes

The College requests Board approval of the following course changes, which have been approved by the FGC Educational Affairs Committee and are being proposed to improve programs. Effective Date of implementation: Fall 2024

United States History to 1865 (AMH 2010): This proposal will change the course title to *United States History to 1877*, and updates the course description in compliance with the new State requirements. This course will be designated as a General Education Core course.

United States History from 1865 (AMH 2020): This proposal will change the course title to *United States History from 1877*, and updates the course description in compliance with the new State requirements.

Digital Storytelling and Animation (DIG 2430C): This proposal will change the course title to *2D Animation and Storytelling* to better reflect the course content and to eliminate confusion for prospective students signing up for the course.

Math for Liberal Arts I (MGF 1106): This proposal will change the status of the course from a General Education Core course, to non-core General Education course in compliance the new State requirements. This course will be replaced by a new course, MGF 1130.

Math for Liberal Arts II (MGF 1107): This proposal will change the status of the course from General Education Core course, to non-core General Education course. This course will be replaced by a new course, MGF 1131, in compliance the new State requirements.

Music Appreciation (MUL 1010): This proposal will change the course number to MUL 2010, and updates the course description in compliance with the new State requirements.

Elementary Statistics (STA 2023): This proposal will update the prerequisites for the course by adding the new course MGF 1130.

Introduction to Sociology (SYG 1000): This proposal will change the course description to reflect new State requirements, and will no longer be designated as a General Education Core course.

General Education Courses: This proposal will update the course descriptions for General Education Core courses, to align with State approved descriptions. Additional course descriptions for non-core courses were included to reflect the current curriculum.

AGENDA ITEM: VI.F.

Approval of Program Changes

The College requests Board approval of the following program changes, which have been approved by the FGC Educational Affairs Committee and are being proposed to improve programs. Effective date of implementation: Fall 2024

Associate in Arts, A.A.: This proposal will update the listing of courses required within Mathematics, Science, and Social Science options. This program change reflects the new requirements mandated by the State.

Computer Information Technology, A.S.: This proposal will change the required courses for the program to be in alignment for FDOE frameworks. This will also give the students more course options and will ensure transferrable skills for sustainable engagement with digital technologies.

Math Pathways, A.A.S., A.S., B.S.: This proposal will align each A.S. and Baccalaureate degree with one of the three state approved mathematics pathways with a recommended (where appropriate) mathematics course. Additionally, with the sunset of MGF 1106/1107 as core mathematics courses and MGF 1130 becoming a core mathematics course, requirements are being revised.

Computer Programming and Analysis, A.S.: This proposal will change the required courses for the program to be in alignment for FDOE frameworks. This will also give the students more course options and will allow for specializations with degree completion.

AGENDA ITEM: VI.G.

Approval of Revised Policy

The College requests approval of revised policy, Reappointments 6Hx12:6-18.

FLORIDA GATEWAY COLLEGE

POLICY

TITLE: Reappointment

NUMBER: 6Hx12:6-18

AUTHORITY: District Board of Trustees

PAGE: 1

OTHER: State Board of Education Rules
6A-14.0411

DATE: See History Below

Florida Statutes 1001.02; 1001.03; 1012.83

Policy: 6Hx12:6-18

It is the policy of the District Board of Trustees that the instructional, administrative and professional employees' contract status will be determined and presented at the March-April Board meeting each year. ~~Administrative and Professional employees contract status will be determined and presented at the April Board meeting each year.~~

History: Adopted: 3/12/85; Effective: 3/12/85; Revised: 7/14/87, 9/15/87, 3/16/99 8/??/2023

AGENDA ITEM: VII.A.

Academic Affairs Report

- A. General Information: FGC Representative, will report on recent and upcoming events.

AGENDA ITEM: VIII.A.

Student Affairs and Public Information Report

- A.** General Information: Mr. Tony Cardenas, Vice President of Student Affairs and Public Information will report on recent and upcoming events.

AGENDA ITEM: IX.A.

Enrollment & Marketing Report

- A. General Information: Ms. Kacey Schrader, Dean of Enrollment and Marketing will report on recent and upcoming events.

AGENDA ITEM: X.B.

**Budget Amendment Number Eight (8)
Restricted Current Fund (Fund 2)
Fiscal Year 2023-24**

The College requests approval of *Budget Amendment Number Eight (8) to the Restricted Current Fund (Fund 2) for Fiscal Year 2023-2024*. This amendment recognizes revised award authorizations and new grants received in the 2023-24 fiscal year.

**BOARD OF TRUSTEES BUDGET AMENDMENT REQUEST
FLORIDA GATEWAY COLLEGE**

Budget Amendment Request Number : Eight

X

FISCAL YEAR: 2023-2024

REASONS FOR BUDGET AMENDMENT: Place an "X" by the applicable reason for amendment.

Fund Name	Fund #	Amount	Explanation
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(1) CHANGE IN FUND BALANCE:

	Current Budget	Increase	Decrease	Revised Budget
Beginning Fund Balance	252,633.45	\$	\$	\$ 252,633.45
Actual Revenues	734,263.41	559,676.30		1,293,939.71
Actual Expenditures	787,008.31	459,156.13	0.00	1,246,164.44
Ending Fund Balance	\$ 199,888.55	\$ 100,520.17	\$ -	\$ 300,408.72

Budgeted Fund Balance as % of Funds Available N/A

*The amounts listed above include, Perkins Voc. Ed., Perkins Rural Sparsley, CARES Act, GEER, Open Door, all foundation support accounts, student activities accounts and various restricted accounts.

CERTIFIED AS
APPROVED BY
BOARD:

President (as Secretary of the Board)

BOARD APPROVAL DATE:

DEPARTMENT OF EDUCATION

CERTIFIED AS APPROVED BY
DEPARTMENT OF EDUCATION:

CHANCELLOR, FLORIDA COMMUNITY COLLEGE SYSTEM

DATE:

BY: _____

AGENDA ITEM: X.C.

**Budget Amendment Number Eight (8)
Capital Outlay Plan for Unexpended Plant Fund (7) Budget
Fiscal Year 2023-2024**

We are requesting approval of Fund 7 budget amendment Eight (8) which has been revised so the report reflects actual revenue, revised budgeted expenditures, actual expenses, and updated projects through March 19, 2024.

FLORIDA GATEWAY COLLEGE
 FISCAL YEAR 2023-2024
 CAPITAL OUTLAY PLAN FOR UNEXPENDED PLANT FUND (FUND 7)
 As of March 19th, 2024

A. Recapitulation by Source	Deferred Maintenance	Local Funds	License Tag Fees	Capital Improvement Fee	PECO Funds	Total Funds
Beginning Fund Balance	7,715,676.04	1,101,687.56	147,161.08	480,132.99	4,278,763.96	13,723,421.63
Plus: Revenues	-	600.00	85.00	315,526.31	0.00	316,211.31
Less: Expenditures	2,027,502.02	496,843.14	0.00	291,507.52	260,452.91	3,076,305.59
Ending Fund Balance	5,688,174.02	605,444.42	147,246.08	504,151.78	4,018,311.05	10,963,327.35

B. Budgeted Expenditure	Deferred Maintenance	Local Funds	License Tag Fees	Capital Improvement Fee	PECO Funds	Total
721450 Def. Maint. Roof/Window Replacement	268,645.77					268,645.77
721451 Def. Maint. Door Access/Security	75,227.92					75,227.92
721452 Def. Maint. Cameras/Call Boxes	1,791,681.31					1,791,681.31
721453 Def. Maint. Fire Alarms	680,185.00					680,185.00
721454 Def. Maint. Roadways/Parking Lots	745,980.50					745,980.50
721455 Def. Maint. AHU Replacement	945,000.00					945,000.00
721448 STEM 22-23 Final appropriation	1,122,716.00					1,122,716.00
721449 Olustee 22-23 Final appropriation	58,737.52					58,737.52
721225 Olustee Campus Public Safety Project					0.00	0.00
721140 Building 8 & 9					4,018,311.05	4,018,311.05
709200 Local Funds Capital Outlay		605,444.42				605,444.42
720000 CO & DS			147,246.08			147,246.08
Roadways & walkways						
Life-Safety Corrections						
730050 Capital Improvement Fee				396,496.09		396,496.09
Performance Contract Payments						
730070 Capital Improvement Fee - PSAV				107,655.69		107,655.69
Renovations/Remodeling of Facilities						
Equipment for PSAV programs						
Technology Enhancements						
Total	5,688,174.02	605,444.42	147,246.08	504,151.78	4,018,311.05	10,963,327.35

CERTIFIED AS
 APPROVED BY
 BOARD:

 President (as Secretary of the Board)

 Date

AGENDA ITEM: X.D.

Approval of Security 101 Contract

The College requests approval to enter into a contract with Security 101 in the amount of \$460,954.06. The purpose of this contract is for a campus wide video surveillance refresh.

AGENDA ITEM: XI.A.

President's Report

A. General Information: Dr. Lawrence Barrett will report on recent and upcoming activities and events.



**FLORIDA GATEWAY
COLLEGE**

Board of Trustees

Mr. David Crawford, Board Chair

Ms. Renae Allen, Vice Chair

Mr. Robert C. Brannan, III

Mr. Lindsey Lander

Ms. Kathryn McInnis

Ms. Suzanne Norris

Dr. James Surrency

Dr. Miguel Tepedino

Mr. John Medina

Model Standards of Good Practice for Trustee Boards

In Support Of Effective Community College Governance, The Board Believes:

- That it derives its authority from the community and that it must always act as an advocate on behalf of the entire community;
- That it must clearly define and articulate its role;
- That it is responsible for creating and maintaining a spirit of true cooperation and a mutually supportive relationship with its CEO;
- That it always strives to differentiate between external and internal processes in the exercise of its authority;
- That its trustee members should engage in a regular and ongoing process of in-service training and continuous improvement;
- That its trustee members come to each meeting prepared and ready to debate issues fully and openly;
- That its trustee members vote their conscience and support the decision or policy made;
- That its behavior, and that of its members, exemplify ethical behavior and conduct that is above reproach;
- That it endeavors to remain always accountable to the community;
- That it honestly debates the issues affecting its community and speaks with one voice once a decision or policy is made.
-

Adopted by the ACCT Board of Directors, October 2000.

** The term "board" refers to a community college board of trustees or appropriate governing authority.*

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Florida Gateway College is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award baccalaureate and associate degrees. Contact the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097, or call 404-679-4500 for questions about the accreditation of Florida Gateway College.

Florida Gateway College will adhere to all applicable federal, state, and local laws, regulations, and guidelines with respect to providing reasonable accommodations as required to afford equal educational opportunity. The Disability Services Office can provide further information and assistance by calling the coordinator of disability services, at (386) 754-4215. Located in Building 017, Room 021, 149 SE College Place, Lake City, Florida 32025.

Florida Gateway College does not discriminate in education or employment related decisions on the basis of race, color, ethnicity, national origin, gender, religion, disability, age, marital status, genetic information, sexual orientation, pregnancy, or any other legally protected status in accordance with the law. The equity officer is Cassie Buckles, Executive Director of Human Resources, Building 001, Room 116, 149 SE College Place, Lake City, FL 32025, and may be reached at cassandra.buckles@fgc.edu or (386) 754-4313.